

THE ANNUAL QUALITY ASSURANCE REPORT **(AQAR)**

Name of the Institution: **Shri Shikshayatan College**

Year of the Report :**January 2006 – May 2007**

Part A:

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year:

PLAN OF ACTION: 2005-2007

1. **Diversification of courses:**
 - Introduction of Computer Application
 - Mass Communication & Journalism
 - Compulsory Course for students of Institute of Chartered Accountants P.E. II Examinees
 - BBA Course
2. Psychology Laboratory for Education Department
3. Modification and revision of objectives and goals of the Institution in keeping with the changing global scenario
4. Addition/ Replacement/ Up-gradation of laboratory equipment in the Science Departments
5. Up-gradation of technology :
 - 50 computers for a new Computer Centre
 - Computers for each department
6. Creation of a CD Library
7. Purchase of books and journals in spite of fulfilling the ratio student is to book 1:15 as suggested by NAAC
8. Relocation of library and enhanced library services
9. Provision for Open-Access System in the library.
10. Renovation of staff room
11. Swimming facilities for students

12. Tie-up with certain agencies for providing hostel accommodation
13. To provide more remedial classes for the weaker students
14. Research Cell for teachers and students.

OUTCOME OF THE PLAN OF ACTION, CHALKED OUT BY THE IQAC, TOWARDS QUALITY ENHANCEMENT

- Introduction of
 - BBA
 - Computer Application Major
 - Journalism & Mass Communication
 - Confidence Personality Factor Programme, a short-term course to increase the employability of students.
- Re-location & renovation of the college General Library with enhanced library services.
- Provision of Open-access system in the library.
- Purchase of more books and journals
- Purchase of 65 new computers.
- Provision of computers in some of the departments. In view of separate reading room with computer and internet facility for teachers & students, in the renovated library, the plan of allocating computers in all departments has been revised.
- The process of creation of a CD library initiated.
- Tie-up with an NGO, Nari Seva Sangha for hostel accommodation, and reservation of 10 seats for students of the college.
- Provision of swimming facility outside college hours at a subsidized rate for college students.
- Provision of more remedial students for weaker students.

Part B:

1. Activities reflecting the goals and objectives of the institution:

The **goals and objectives of the institution**, as has already been stated in the NAAC Self-Study Report, are as follows: -

- **To impart, promote and spread education** to girls initially from the Rajasthani community in Kolkata and subsequently to other communities so as to make them self-reliant.

- Maintaining a **good academic standard in an apolitical environment.**
- Integration of diverse cultural, linguistic and religious groups in a **culture of equality and fairness.**

In all the activities of the college, efforts are made to fulfill the mission of the college in the following ways:

- To maintain a good academic standard the college admits students on the basis of merit. Students are not discriminated against on the basis of religion, caste etc. during admission and the award of freeships. We continue to reserve seats for SC/ST category students as per government norms.
- The teachers are constantly engaged in upholding and improving the academic standard of the college. Innovative methods of teaching are frequently adopted to make the lectures interesting and effective. Many departments enhance the effectiveness of lecture methods of teaching by the use of modern audio-visual aids such as LCD Projector, DVD/VCD etc. Project Work, Workshop, Seminars, Educational Excursions and Student Exchange Programme form an integral part of teaching and learning.
- Regular tutorials, remedial teaching and examinations help to evaluate and improve the performance of students. All departments in the college follow a teaching plan, which is given to every student at the beginning of the session. A parent - teacher meeting is held one month after the commencement of the First Year Classes in order to orient and interact with parents. The faculty members meet the parents after the declaration of results, where poor attendance or performance of students is discussed. From the current session, the practice of issuing Progress Reports to all First year students of the college has been started. A students' progression record is maintained by all departments.
- For widening the intellectual horizon, encouraging critical inquiry and developing the skill of presentation and public speaking, the students present papers at seminars organized by the college as also in other colleges.
- To encourage teamwork and independent study, project work is undertaken.
- To make students self-reliant the following courses are offered:
From 2006
 - a) BBA stream
 - b) Major Course in Computer Application
 - c) Honours & General Courses in Journalism and Mass Communication
 - d) A 30-hour course, *Confidence, Personality Factor Programme*, in collaboration with Globsyn Technologies and the Bengal Chamber of Commerce & Industry, for III Year students to groom the students and improve their basic communication skill in order to enhance their employability in any field of their choice.

From 2005

- e) A three-month certificate course on Functional Hindi & Journalism.
- f) The college continues to have an apolitical Students' Union.

The goal of cultural integration continues to be reflected through the following:

- At the Annual Function of the college a Cultural Programme is organized where plays or dance dramas in Hindi, Bengali, English are performed by the students.
- The college encourages the expression of various cultural groups among the students in the programmes organized on Independence Day, Inter-college Students' Festival, Talent Show, Annual Sports meet etc.
- Various students' societies viz. Debate, Drama, Choir and Choreography, Social Welfare, Art and Nature help to enhance the self-image and self-confidence of students and foster integration among them.
- "Shree", the art and cuisine fair, promotes camaraderie and integration of students from various communities, provinces and backgrounds.

Other highlights: -

- A centre of education cannot remain indifferent to the social problems and restrict its activities to the scheduled curriculum. The Social Welfare Committee of Shri Shikshayatan College was formed in July 2002 with the teachers and students. The role of the teachers in this connection is to identify the aptitudes and abilities of the students and provide them with work-opportunities in different areas of the society. The teachers also coordinate between the students and different Government and non-Government organizations to carry out various projects. The Social Service Committee and the Medical Committee have merged with the NSS and is involved in carrying out the projects under the NSS.
- To make students self-reliant, they are trained in handwork such as Batik, Fabric painting, Vegetable printing, Block Printing and Candle making.

2. New academic programmes initiated (UG and PG):

The following self-financing courses have been introduced from 2006-07

- a) BBA stream has been introduced
- b) Major Course in Computer Application
- c) Honours & General Courses in Journalism and Mass Communication.

3. Innovations in curricular design and transaction:

- Students' Study Circle of the Political Science Dept. comprising of students present and past – notably those students who have opted

for post-graduate course – meet for regular discussion of topics related to the prescribed syllabus of Calcutta University.

- On 9.1.2006, Rupkatha Bhowmick, an ex-student of the department (2002-05), doing post graduate course in J.N.U, spoke on 'Lenius' Theory of Imperialism'. **
- On 10.3.06, the students of IIIrd Year Honours made a seminar and visual presentation of the Report on the collaborative Research Programme – 'Socio-Economic conditions & Political Behaviour of the People of Haldia Municipal Area'.
- The students of III Year General presented a report on their visit to the Kolkata Corporation and interaction with the honourable Mayor and other councillors.
- On 12.4.06, the students of II & III Year Honours presented review of selected chapters of two particular reference books on Comparative Politics and Indian Politics, respectively.
- On 26.9.06, the students of II Year Honours presented the report on the project conducted on the Reservation Policy of the UPA Government.
- On 16.11.06, Rajashree Chatterji, a former student of the department (2001-04), securing the Masters Degree from C.U, spoke on the Monist Theory of State Sovereignty.
- On 8.12.06, the students of First Year Honours presented papers on the Judicial System In U.K , U.S.A and PRC-A Comparative Study.
 - Optimum use of the Seminar library by the students, under the guidance of teachers. Students are guided to work on a topic by browsing through a number of books and the Internet dealing with the same topic from different aspects/angles.
 - Institutional Visits by teachers and students.
 - On 23rd November, 2006, the students of Second Year, Political Science Honours, accompanied by two teachers of the department visited the **West Bengal Legislative Assembly** to acquire first-hand experience of an on-going legislative session.
 - On 22nd December, 2006, the students of Education Honours, accompanied by the teachers, visited the **Asiatic Society** to have a rich learning experience on the development of the Institution.
 - On 31st January, 2007, the students of Third Year, Political Science General, visited the **Kolkata Corporation**, as per the requirements of the syllabus. They interacted with the Honourable Mayor, Sri

Bikas Ranjan Bhattacharya, Hon'ble Councillor (Mayor-in-Council for Garden and Park) Mr. Fayaz Ahmed Khan and the administrative staff of various departments. The purpose of the endeavour was to acquire practical knowledge of the organization and functioning of the KMC.

- Students Exchange Programme. The college has organised an exchange programme with Raja Ram Mohan Roy Mahavidyalaya, Khanakul, Hooghly, the birthplace of Ram Mohan Roy. Students of the departments of Bengali, Education, History & Pol. Sc. of our college presented papers covering various aspects of Ram Mohan Roy's thought at Khanakul. Ram Mohan College reciprocated by sending students of the departments of Philosophy, Bengali, Pol. Sc. & History to present papers on Bengali Language and Literature on International Mother Tongue Day.
- Students' Projects based on Sample Survey within the Campus
 - In August, 2006, the students of Second Year Political Science Honours, conducted a project – '**Reservation Policy of The UPA Government**' – based on a sample survey of over 300 students of the B.A, B.Sc, B.Com & BBA Streams in the College. A questionnaire was prepared and the students' opinion sought on the basis of the same. The data collected has been analyzed, a report prepared, and a seminar presentation made in the Students' Study Circle of the department in September, 2006.
 - In March, 2007, the students of Third Year Education Honours, initiated a project – '**College Impression 2004-07 : A Survey**'. The out-going students of the B.A & B.Sc streams comprised the sample selected for data collection. The data collected has been analysed and report is on the verge of completion. A presentation of the report will be made by the students on the 7th of July, 2007, as part of the College Foundation Day Programme.
 - Publication of Departmental magazine / Bulletin / Wall Magazine
 - The Department of Bengali publishes an Annual Magazine – Bangla Bibhagio Patrika

4. Inter-disciplinary programmes started:

➤ **None**

➤ **Inter-disciplinary Seminars:**

9th & 10th March 2007 --- A two-day UGC-sponsored State Level Seminar on *Urbanization and India: Twentieth Century and After*.

➤ 6th February 2007 – Inter-disciplinary seminar on *Aspects of Raja Ram Mohan Roy's Thoughts*.

5. Examination reforms implemented :

The University of Calcutta, to which the college is affiliated, has introduced major changes in the system of examination from the academic session. 2006 – 07. In the erstwhile Part-I Examination after completion of one year, Hons. students were to appear for Paper I of two General subjects, CE, MIL & ENVS and the General Course students were to appear for Paper I of three General subjects, CE, MIL & ENVS. From July 2006 under the new Part-I Examination, at the end of the first year, students opting for Honours course are to appear for Papers I & II of the Honours subject, Paper I of two General subjects, CE, MIL & ENVS. and the General Course students are to appear for Paper I of three General subjects, CE, MIL & ENVS. Consequently, in accordance with the University's instruction, the college has adopted the pattern shown in the figure below from the Academic Session 2006-2007: -

COLLEGE EXAMINATIONS B.A./B.Sc./B.Com./B.B.A./C.A (MAJOR)

COURSE	I YEAR	II YEAR
Honours (1+1+1 New Sys.)	Papers I & II of Honours Subject Paper I of 2 General Subjects 4 Class Tests <ul style="list-style-type: none"> • 1st Test in Aug'06 • 2nd Test in Nov'06 • 3rd Test in Jan'07 • 4th Test in Mar'07 Preparatory Test In May 2007 <ul style="list-style-type: none"> • Papers I & II of Honours Subject 	Papers I - IV of Honours Subject Paper II & III of 2 General Subjects Pre-Test <ul style="list-style-type: none"> • Jan. '07 Selection Test <ul style="list-style-type: none"> • Feb. '06
General	Paper I of 3 General Subjects 4 Class Tests Dates as Honours	Paper II & III of 2 General Subjects Pre-Test <ul style="list-style-type: none"> • Jan. '07 Selection Test <ul style="list-style-type: none"> • Feb. '06
Honours & General	CE, MIL, ENVS 2 Class Tests <ul style="list-style-type: none"> • 1st Test in Nov.'06 • 2nd Test in Mar '07 	

Note: Each of the Honours and General Papers is of 100 marks and each of MIL [Modern Indian Language], CE [Compulsory English] & ENVS [Environmental Science] paper is of 50 Marks.

According to the above the 1st Class Test in the General Subjects, ENVS and MIL & CE was held in November 2005. An assessment test on the first four Honours papers was also conducted.

The answer scripts, with comments and remarks pointing out their mistakes were shown to the students.

6. Candidates qualified : NET/SLET/GATE etc. : 2

7. Initiative towards faculty development programme:

- Five Faculty members were recommended to attend the Faculty Development Programme organized by ICFAI University, Hyderabad held in Kolkata on 02.02.2007
- The college management provides a grant of Rs. 50000.00 to be used as seed money for research by students and those members of the staff who have not been given a grant by the UGC.
- In November - December 2006, the college management sponsored one member of the teaching staff for the 6-weeks Legal Aid Services course held in the college campus.
- Two faculty members attended a 3-day workshop from 6th to 8th June 2006 on “Value Education For Teachers organised by the Ramakrishna Institute of Culture, Golpark, Kolkata.
- One faculty member attended a nine-month course on an UNESCO sponsored programme entitled *International Understanding for Human Unity* conducted by the Ramakrishna Institute of Culture, Golpark, Kolkata.
- A faculty member of the college attended a National Conference on Corporate Governance organized by IIM Kolkata in collaboration with National Foundation for Corporate Governance, in February 2007.
- The college sanctioned Rs. 5000.00 for participation of the students and two teachers of the Dept. of Geography in a National Seminar on *Research Methods and Techniques for Sustainable Development in India* organised by the University of Calcutta on 25th & 26th March 2006.
- The college has institutional membership of the British Library for the benefit of the teaching staff.
- The college provides space to H.B. Society for Culture Studies – a study circle of English teachers from various colleges in the city.
- Routine is adjusted for the faculty to enable them to participate in seminars / workshops / conferences / Refresher / Orientation Course.
- On 9th & 10th of March, 2007, two faculty members of the Department of Journalism & Mass Communication were sent for a 2-day Retraining Course for faculty at the Jadavpur University, Department of Film Studies.

8. Total number of seminars/workshops conducted:

Different departments of the college organize departmental seminars on topics related to their subjects and/or of general interest by inviting speakers or faculty members specializing in the relevant area.

A number of workshops are also conducted in the college campus. Under the guidance of faculty members a practical orientation is provided to the students to enable them to relate their knowledge with the world of work through institutional visits.

The chart below gives a summary showing the nature and number of various types of seminars/workshops conducted by the college and its different departments from 1st January 2006 to 18th May 2007:

Category	Nature of the seminar/workshop	No.	Date	Organized by
A	UGC Sponsored State Level Seminars	1	09.03.07 10.03.07	College
B	Departmental Seminars with invited guest/ faculty members as speakers	14		Different Departments
C	Inter-disciplinary Students' Seminars	1	06.02.07	1. Depts of Pol Sc. Bengali, Education & History.
D	Departmental Students' Seminars	9		Departments of Economics, Education & Political Science.
E	Workshops/ Practical Orientation to the syllabus	6		Depts. of Geography, Botany, Education & Political Science.
Total No. of Seminars/ Workshops in the college: 31				
F	Seminars organized by other Institutions in which papers were presented by students of the college	2	18.03.06 25.03.06 26.03.06	Paper presented by students of Geography Hons. in UGC Seminar at Sivanath Sastri College Poster Session of National seminar organised by CU
H	Seminars organized by other Institutions attended by students of the college	3	10.02.2006 18.03.2006 25.03.2006 08.11.06	Attended by students of Education Honours – Samikshani – at the Academy of Fine Arts Attended by Students of Geography Honours Sivanath Sastri College & CU respectively. Attended by Students of Political Science Honours at American Centre

CATEGORY A – A TWO DAY UGC SPONSORED STATE-LEVEL SEMINAR

TOPIC: Urbanization and India: Twentieth Century and After

DATE	SPEAKER	TOPIC
9.3.07	<p>Dr. Satyesh Chakroborty, former Director, IIPM</p> <p>Prof. Bhaskar Chakroborty, Centenary Prof. of International Relations, Dept. of History, Calcutta University</p>	<p>Keynote Address</p> <p>Writing the History of Cities: Some Critical Issues.</p>
	<p>Dr. Shukla Bhaduri, Reader, Dept. of Geography, Calcutta University.</p> <p>Smt. Jaya Mitra, eminent writer & environmentalist</p> <p>Shri Kalyan Roy, Additional Director, Socio-Economic Cell, K.M.D.A</p>	<p>Urbanization & India: Twentieth Century & After – A Geographical Perspective Samriddhir Grihini (Bengali Paper)</p> <p>Urbanization: Planning & Policies</p>
10.3.07	<p>Smt. Bandana Chatterji, former Teacher-In-Charge & H.O.D. Dept. of Pol. Sc., Shri Shikshayatan College.</p> <p>Paper presentation by participatory colleges.</p> <ul style="list-style-type: none"> • Maitrayee Bardhan Roy, Principal, Basanti Devi College. <p>Paromita Chakroborty Sayantani Roy Chowdhury</p> <p>Satarupa Dasgupta, Dept. of Geography, SSC</p> <p>Dr. Nivedita Roy Barman, Dept. of Geography, SSC</p> <p>Srabanti Mitra, Dept. of Bengali, SSC</p> <p>Moderator: Rushoti Sen, Dept. of Economics, Basanti Devi College</p> <p>Panelists:</p> <ul style="list-style-type: none"> • Smt. Bani Basu, eminent literateur. • Sri Samik Bandopadhyay, reputed critic. 	<p>Socio-Cultural Perspectives on India's Urbanization: Some Observations.</p> <p>Legal Awareness: An Innovative Programme for Women in The Slum Areas of Kolkata.</p> <p>Urbanization, Development & Participation of Women Labour Force.</p> <p>Urbanization & Slum – A Case Study of Kolkata City.</p> <p>Urban Air Pollution – A Case Study of Kolkata City.</p> <p>Nagarayan-O-Nagarik Jeebaney Ekakitya (Bengali Paper)</p> <p>Panel Discussion of Urbanization, Society and Culture.</p>

	<ul style="list-style-type: none"> • Dr. Sohini Dhar, Dean, Rabindra Bharati University, Faculty of Visual Arts. 	
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CATEGORY B – DEPARTMENTAL SEMINARS WITH INVITED GUEST/FACULTY MEMBERS AS SPEAKERS

**** Political Science (2) – Vide Page 4, Q.No.3, Students’ Study Circle of the Deptt. of Political Science**

DEPT.	NO.	DATE	TOPIC	SPEAKER(S)
BENGALI	1	3.5.06	Modern Bengali Poetry	Dr. Sumita Chakraborty- Dept. of Bengali, Burdwan University
BOTANY	1	7.9.06	Coastal Ecosystem of Sunderban & its Importance	Dr.K.R. Naskar, Principal Scientific Officer Of Central Inland Fisheries Research Institute.
EDUCATION	1	7.12.06	Infrastructure & Functions of Computer Room As a Component of School	Smt. Urmi Dutta, The IT Incharge, Shri Shikshayatan College.
ECONOMICS	3	5.4.06	Capital Market In India: An Overview	Smt. Indrani Saha, FCA, Faculty of Commerce, Shri Shikshayatan College
		11.5.06	Economic Development & Environment.	Smt. Shubhra Baga, Dept. of Economics, Vidyasagar College for Women.
		22.2.07	Basics of Game Theory : A Non-Technical Approach.	Smt. Papiya Dutta Chowdhury, Faculty of Commerce, Shri Shikshayatan College.
ENGLISH	1	6.12.06	Blake’s Poetry	Dr. Subir Dhar, Prof. of Rabindra Bharati University.
GEOGRAPHY	1	9.3.06	Biodiversity	Dr. Pranabesh Sanyal, Prof. S.C. Mukhopadhyay
HINDI	3	17.8.06	Patrakarita Aur Sahitya	Dr. Avdesh Prasad, Dr. K.B. Mishra- Literary Critic
		15.9.06	Sahitya Aur Cinema	Gulzar, famous lyricist & Cinema personality
		14.12.06	Adhunik Kahani Sahitya	Dr. Nambar Singh, Retd. Prof. JNU & Literary Critic.
PHILOSOPHY	1	29.3.06	Necessity : Its	Dr. Ranjan Mukhopadhyay,

			Different Forms	Viswa Bharati University
POL.SC.	2	9.1.06 16.11.06	Vide Q.No.3, Students' Study Circle, Dept. of Pol. Sc., for details.	

CATEGORY C – INTER-DISCIPLINARY STUDENTS' SEMINAR

TOPIC : Aspects Of Raja Ram Mohan Roy's Thoughts

DEPT.	NO.	DATE	SPEAKER	NAME OF PAPER
• BENGALI	1	7.2.07	Itu Maity-IIInd Year Hons.	Bangla Sahitye Adhunik Yug : Ram Mohan Roy-Er Abodaan (Bengali Paper)
• EDUCATION			Priya Shaw-IIInd Year Hons.	Raja Ram Mohan Roy: An Advocate of Occidental Education.
• HISTORY			Adhya Mehta – IIIrd Yr. Hons.	Ram Mohan Roy-A Break with the Past.
• POL. SC.			Roshni Sharma – IIIrd Yr. Hons.	Ram Mohan Roy: The Father of Indian Liberalism.

CATEGORY D – DEPARTMENTAL STUDENTS' SEMINAR

DEPT.	NO.	DATE	TOPIC	SPEAKER(S)
ECONOMICS	4	20.7.06	Measures Of Dispersion	Second Year Hons. Students.
		10.5.07	Two Papers – • Economic Analysis Of the Process of Industrialization in Singur & Nandigram	First Year Honours Students

			<ul style="list-style-type: none"> Recent Development in Indian Steel Industry 	
		11.5.07	Overall Development in India	I Year Honours students
		16.5.07	Three Papers – <ul style="list-style-type: none"> Brain Drain Indo-U.S Nuclear Deal Inflation in India 	I Year Honours students
EDUCATION	1	20.2.07	Introduction of Western Education in India. Six Papers were presented on the topic. Evaluation of the papers of the speakers on the basis of theoretical knowledge on seminar as a method of teaching-a topic of the syllabus of Education Hons. Course.	First Year Honours Students. Third Year Honours students.
POLITICAL SCIENCE	4	10.3.06 12.4.06 26.9.06 8.12.06	Vide Q.No.3, Students' Study Circle, Dept. of Pol. Sc., for details.	

CATEGORY E – Workshops/Practical Orientation To The Syllabus/ Institutional Visit

DEPT.	NO.	DATE	TOPIC	RESOURCE PERSON
GEOG.	1	3.3.06	Child Domestic Workers	Mr. Manab Roy Of Save The Child (An Ngo)
BOTANY	1	17.11.06	Bonsai & Grafting	Dr. Manas Pandit, Reader, Dept. Of Horticulture (BCKV)
POL.SC.	2	23.11.06 31.01.07	<ul style="list-style-type: none"> • An Ongoing Assembly Session • Organisation & Working of Urban Govt. In West Bengal 	<ul style="list-style-type: none"> • Visit To The West Bengal Legislative Assembly • Visit to the Kolkata Corporation
EDUCATION	2	22.12.06 20.2.07	Development of The Asiatic Society. A Retrospect Vide Seminar-Dept. of Education (Category D)	<ul style="list-style-type: none"> • Visit To The Asiatic Society Third Year students.

CATEGORY F – PAPERS PRESENTED IN SEMINARS ORGANISED BY OTHER INSTITUTIONS

DEPT.	NO.	DATE	TOPIC	ORGANISED BY
GEOG.	2	18.3.06 25.3.06 & 26.3.06	Disaster Management & Perception- UGC Seminar Research & Techniques for Sustainable Development in India- National Seminar- participated in the Poster Session of the Seminar.	SHIBNATH SHASTRI COLLEGE C.U

CATEGORY H – ATTENDED SEMINARS ORGANISED BY OTHER INSTITUTIONS

DEPT.	NO.	DATE	TOPIC	ORGANISED BY
EDUCATION	1	10.2.06	Youth Under Pressure	Samikshani-Centre For Mental Health- at the Academy of Fine Arts.
GEOGRAPHY	1	18.3.06	Disaster Management & Perception-UGC Seminar	Shivnath Shastri College
POL.SC.	1	8.11.06	Mid-Term Elections In USA, 2006	American Centre

9. Research Projects:

- a) **Newly implemented: 2 –**
- i) One of the faculty members has registered for the Ph.D. programme in September 2006.
- ii) Another member of the faculty has enrolled for M.Phil. in the session 2006-2007.
- b) **Completed : 5**
- i) Two faculty members have been awarded Ph.D. in May 2007.
- ii) Another member of the faculty has been awarded M.Phil. in December 2006.
- iii) Two faculty members have submitted their Minor Research Projects which were sponsored by the UGC in April 2007.
(Vide Qs. No. 13 for Details of Research Scholars)

10. Patents generated, if any : None

11. New collaborative research programmes :

No of Programme: 01

Programme undertaken: “The Socio-economic Conditions and Political Behaviour of the People of Haldia Municipal Area.”

Undertaken By: The Dept. of Political Science.

Collaborating Agency: Haldia Municipality

Sponsored By: Shri Shikshayatan College & Haldia Municipality

Work done till date:

- 1) Completion of Data Processing and Analysis.
- 2) Preparation of CD for visual presentation.
- 3) Preparation of report.
- 4) Seminar and visual presentation with Dr. Dipankar Sinha, Reader, CU, & Adjunct Fellow, Centre for Developmental Studies as moderator.
- 5) Release of the published report.

12. Research grants received from various agencies:

Nature of Research Programme	No.	Granting Agency	Amount(Rs.)	Beneficiary
Minor Research Project	1	UGC	(Sanctioned) 75,000 (Received) 72,000	Dr. Nivedita Roy Burman, Dept of Geography
Minor Research Project	1	UGC	(Sanctioned) 80,000 (Received) 77,000	Dr. Chitrita Banerjee, Dept. of Bengali
FIP	2	UGC	(Received) 7,88,821.00	Substitutes for (i) Ms. Aditi Dey, Dept. of Pol Sc. (ii) Ms. Susmita Sen, Dept. of Geography

13. Details of research Scholars:

DEPARTMENT	CANDIDATE	TOPIC	YEAR OF REGISTRATION/COMPLETION	NATURE OF RESEARCH

BOTANY	Illora Sen	The xylotomical study of petrified wood remains from Neogene of Bengal Basin.	Awarded in May 2007	Ph.D. (CU)
BENGALI	Dr.Chitrita Banerjee	Ponchasher Doshok: Bangla Kotha Sahitya	April 2005	MRP (UGC)
GEOGRAPHY	Susmita Sen	Community based options in conservation and wise use of wetlands: Case study in selected wetland areas of West Bengal.	July,2000	Ph.D (IIT Kharagpur)
GEOGRAPHY	Dr.Nivedita Roy Barman	Air quality of Kolkata: a Status Report	March,2005	MRP (UGC)
GEOGRAPHY	Sushmita Gupta	Alleviating poverty in eastern India : top down and bottom up strategies in Purulia, West Bengal	October, 2002 Submitted in March 2007	Ph.D. (University of Sussex, UK)
GEOGRAPHY	Satarupa Dasgupta	Geography of urban poverty: a case study of Kolkata	January, 2002	Ph.D. (CU)
B.COM.	Mahua Banerjee	Changing Face of Retailing – A survey of Selected Shops of Kolkata.	April 1994	Ph.D.(CU)
PHILOSOPHY	Debirupa Basu	Logic of Imperatives	September 2006	Ph.D. (CU)
PHILOSOPHY	Sushobhana Pal	Wittgenstein on Thoughts and Representations	September 2004	Ph.D. (CU)
POL. SC.	Aditi Dey	Indira Gandhi: a study in political leadership in India's democracy	Oct. 2001	Ph.D. (CU)
URDU	Salma Kubra	The Tradition of Mysticism in Urdu Quatras (till 1936)	Awarded in May 2007	Ph.D. (CU)
B.COM.	Nibedita Roy	Corporate Governance	Awarded in December 2006	M.Phil. (CU)
B.COM.	Abhik Kumar Mukherjee	Value Added Tax	2006-07	M.Phil. (CU)

14.Citation index of faculty members and impact factor: NIL

15.Honours/Awards to the faculty: NIL

16. Internal resources generated:**2005-06 = RS. 1800534.00****2006-07 = RS. 3478025.00**

- **Bank Interest** – F.Y. 2005-06 -- Rs. 12,01,916.00
F.Y. 2006-07 – Rs. 10,26,497.00
- **Fees from Add-On Course**
Hindi Journalism
F.Y. 2005-06 -- Rs. 1,04,500.00
F.Y. 2006-07 – Rs. 1,02,500.00
Globsyn
F.Y. 2006-07 – Rs. 24,700.00
- **Fees from Self-Financing Courses**
B.B.A.
F.Y. 2006-07 – Rs. 15,6000.00

B.SC./B.COM. Computer Application(Major)
F.Y. 2006-07 – Rs. 800000.00

B.A. (Journalism & Mass Communication)
F.Y. 2006-07 – Rs. 8,55,000.00
(Rs. 7,50,000.00 from Honours Course & Rs. 1,05,000.00 from General Course)
- **Sale of old magazines and newspapers. –**
F.Y. 2005-06 – Rs. 5000.00
F.Y. 2006-07 – Rs. 2405.00
- **Amount collected as Computer Fees –**
F.Y. 2005-06 -- Rs. 4450.00
- **Library Fine --**
F.Y. 2005-06 -- Rs. 7368.00
F.Y. 2006-07 -- Rs. 6373.00
- **Sale of Admission Forms --**
F.Y. 2005-06 -- Rs. 477300.00
F.Y. 2006-07 -- Rs. 504550.00

17. Details of departments getting SAP, COSIST (ASSIST)/DST, FIST etc. assistance/recognition: NIL

18. Community Services:

The NSS Unit, of which the Social Welfare Committee and the Medical Committee are parts, is a dynamic component of the college with the teachers and students being actively involved. The role of the teachers in this connection is to identify the aptitudes and abilities of the students and provide them with work-opportunities in different areas of the society. The teachers also coordinate between the students and different Government and non-Government organizations to carry out various projects.

The following projects were undertaken by the students:

IN COLLABORATION WITH NGOs

Service to the Aged

WOMEN'S CO-ORDINATING COUNCIL

The members of the Social Welfare Committee invited some inmates of *NABANIR*, an old-age home at Chetla, Kolkata for their entertainment, to participate in "Shree" 2006.

A week before the Puja Vacation, the students handed out gifts to every inmate.

LITTLE SISTERS OF THE POOR

The Little Sisters of the Poor, who run an old-age home near the college, appealed to the College to help them with essential articles and food items for a Fete for the benefit of the old people. For this purpose the students collected the items from teachers and students and donated the same to the Home before the Pujas in October 2006.

Service to Children

MISSIONARIES OF CHARITY

Twenty NSS Volunteers under the supervision of Smt. Debjani Nag are engaged in weekly service on Saturdays at Shishu Bhavan, an orphanage run by The Missionaries of Charity.

These NSS volunteers are divided into three groups each of which is to work with a particular group of children comprised of both handicapped and normal children. One half of the volunteers of each group help with the bathing & feeding, exercising of the handicapped children and play & dance with them to provide some entertainment. The other half of the volunteers are engaged in teaching the normal children alphabets, & in playing with them which helps them exercise.

As in previous years, some students visited Nirmal Hriday, They spent time with the children and distributed old garments and food articles. This year the visit was made on 5th October 2006.

IN AID OF CHILDREN -- LITERACY PROGRAMME

‘SAVE THE CHILDREN’

Shri Shikshayatan College along with an UK based organization called “Save the Children”, involved in relief and development activities throughout the world, and has opened a Drop-in Centre for minor working children in the college premises.

The project addresses the issue of Child Domestic Work in the country. The students, divided into different groups visited residential quarters in the neighbourhood and collected the names of twelve (12) minor children eager to come to the Drop-in Centre. The students under the guidance of the NGO continue to take regular classes thrice a week.

Service to the Mentally Challenged:

Antaragram Project

Twenty NSS Volunteers of our college are engaged in the Antaragram Aesthetic Therapy Project. Antaragram is a place for mentally challenged people. It is located near Narendrapur amidst very beautiful and serene surroundings. The aim of the Aesthetic Therapy is to help the patients overcome their problems using the healing power of music. The volunteers spend a morning of a Saturday every month under the supervision and guidance of a teacher Dr. Mandar Mukherjee, who is in charge of the Aesthetic Therapy Unit. Joining the inmates in the classical dance and music therapy class and having lunch with them helps the students to be familiar with the way of life at Antaragram. It is a totally new experience and adds another dimension to the life and mind of the volunteers.

BLOOD DONATION CAMP

The NSS volunteers in association with the B.Ed. arranged a Blood Donation Camp where students and teachers of the general section (BA/B.Sc. & B.Com Depts.) of the college donated blood at the college premises on 19th January 2007. Sixty-seven persons donated blood.

The “Association of Voluntary Blood Donors, West Bengal” offered their services in this event.

SSKM HOSPITAL

Ten NSS Volunteers received training and thereafter assisted doctors and dieticians in the Endocrinology Outdoor Dept. at the government-run SSKM Hospital. The project commenced from January 2005.

ART & CUISINE FAIR

The college holds this fair on the last day of the college term before the Puja vacation. Students and teachers work together to put up food and art objects stalls. The proceeds from the sale on 27th September 2006 was donated for the education to the family of an office employee who had suddenly passed away, leaving behind an orphan son.

19. Teachers and officers newly recruited:

The following teachers and officers have been recruited during the period January 2006 to May 2007:

1. UGC/Govt. Approved Post:	1 Teaching Staff
2. College Contractual Full-Time Lecturers:	20 (Newly Appointed-7 AppointmentRenewed-13)
3. Sports Instructor on Contractual basis:	1 (Appointment renewed)
4. Guest Lecturer on Contractual part time basis:	26
5. Non-teaching Staff (College Contractual)	4
6. Officers:	1 (Asst. Secretary)
7. Assistant Librarian (College Contractual)	1

20. Teaching – Non-teaching staff ratio:

- Jan. – June 2006 -- 78:29
- July 2006 – June 2007 – 96:30

[Figures are inclusive of all categories of teaching and non-teaching staff]

21. Improvements in the library services:

- Fully Airconditioned Central Library.
- Open Access System introduced, with closed circuit TV.
- Book Exhibition cum sale of text and reference books in collaboration with Prentice Hall of India, OUP, & Universal Book Concern, British Council, Vikas Publishing House Pvt. Ltd., S. Chand & Co. Classic Books, Manav Prakashan, Bangla Academy, Tagore Research Institute, Korok and Thema was arranged on the 5th & 6th of February 2006
- On 10th May 2007, the Library Committee organized an exhibition on “New Arrivals”.

- New titles and text books added to the library and to the Book Bank.
- Extension of library working hours. Open during vacations.
- Addition of new books in the Library.
- Separate reading room with Internet facility for students and faculty.

22. Number of new books / journals subscribed and their value:

Number of new books added = 2985
 Total value of the books = Rs 7,70,753.00
 Number of New Journals = 22
 Total value of Journals = Rs. 14,485.00

23. Courses in which student assessment of teachers is introduced and the action taken on student feedback:

The college continues the system of evaluation of teachers' performance by students, introduced in 2003. From 2007 the NAAC format No.3 for teacher assessment by students has been replaced by a questionnaire framed by the college. The teachers are assessed on a five-point scale. In addition a feedback was taken on the institution, its service and infrastructure.

This year too the students' assessment of teachers was conducted for the departments of:

1) B.Com. 2) Bengali, 3) Botany, 4) Economics, 5) Education, 6) English, 7) Geography, 8) Hindi, 9) History, 10) Mathematics, 11) Philosophy 12) Political Science, 13) Statistics, 14) Chemistry and 15) Zoology.

Action taken on students' feedback:

On the basis of students' suggestion

- More text books have been purchased for the college library.
- Job oriented courses such as BBA, Computer Application Major & Journalism & Mass Communication have been introduced from the academic session 2006-07

24. Unit cost of education:

FINANCIAL YEAR 2005 – 2006

Rs. 10,791.04 – With salary including govt. grant for staff payment
 Rs. 4585.41 – With salary excluding govt. grant
 Rs. 1995.39 – Without salary

FINANCIAL YEAR 2006 – 2007

Rs. 10,934.06 – With salary including govt. grant for staff payment
 Rs. 4673.89 – With salary excluding govt. grant
 Rs. 1454.44 – Without salary

25.Computerization of administration and the process of admissions and examination results, issue of certificates:

Admission Process:

All information related to admission like eligibility norms, subjects offered etc. are available in the college website. Students are to submit forms online for admission in various departments in all the streams. A confirmation slip is generated which the students need to submit to the college office along with admission and reapplication fees. Computerised Merit list is generated only of candidates, whose confirmation slip is received by the college office and are displayed in the website and college notice board. Admission process is transparent and based on merit only. Direct admission on first come first serve basis is offered in a few subjects. No physical forms are issued from the college. For direct admission students have to download the forms from the college Website.

Administrative Work:

The college has appointed an Electronic Data Processing Agency to maintain all accounting and student related record. All the information required to be sent to the University, Higher Education Department and other offices and agencies are computer generated.

Examination Result:

Computerised results of college examinations generated by E.D.P. Department are issued to the individual students of all the streams for I and II year students

Students Profile:

Complete data of students on roll including their academic performance and progression in college and University examinations.

26.Increase in the infrastructure:

- Relocation and up-gradation of the College General Library, full air-conditioning with separate reading room for students and faculty and internet facility.
- Renovation and re-modelling of erstwhile General Library and Teachers' Reading Room into three additional classrooms
- Three existing rooms renovated with full air-conditioning and with audio-visual facility in one room to be used for seminar lectures.
- New Green Boards installed in four classrooms.
- NSS room.

- Installation of electrical equipment to meet the enhanced requirements e.g. new electrical panel for prevention of fire, two new electric meters of 40kw each.
- Space provided for a Cheap Store in the campus.

27. Technology up-gradation:

- Purchase of 65 PCs.
- One new Computer Laboratory with 40 PCs.(IBM TFT monitors, APC & UPS)
- Renovating the old computer laboratory, installing air-conditioners and equipping it with IBM TFT monitors with APC & UPS.
- Up-gradation of college website – addition of software for on-line admission in the BBA, Computer Application (Major) & Journalism & Mass Communication Hons.
- Purchase of three Handy cams.
- Purchase and installation of licensed computer software – SPSS and GIS.

28. Computer and Internet access and training to teachers and students:

- The college has a DIAS Connection through which 43 computers are on-line out of a total number of 107 computers in the college.
- The Geography Department takes class on GIS in the Computer Laboratory for which the students are required to go online to study the GIS maps.
- Some of the departments use technology-enabled teaching in classrooms with the help of e-learning CDs, LCD etc.
- The students of BBA, Computer Application (Major), Journalism & Mass Communications Hons. also use the computer for preparing their projects.
- Free access to the Internet is available to staff members.
- Till June 2006 the college offered computer-training facility within the college premises for those students whose academic syllabus does not demand it. Students from B.A. and B.Sc. availed this facility for a fee.

29. Financial aid to students:

The different categories of financial aid provided by the college to the students have been enlisted below:

	Category	Benefit	Criterion	No. of Beneficiaries Financial Year: 2005-06 2006-07	
1	Full Free-ship	Waiver of all kinds of fees payable to the college	Need based. Condition: Good conduct,	18*	20*
				*including :	

			minimum level of academic performance	1 physically challenged, 1 SC/ST student
2	Half Free-ship	Waiver of half of all kinds of fees payable to the college	Same as above	6 7
3	Waiver of tuition fees	Waiver of only tuition fees	Same as above	10 14 (1 student 2 nd Qtr. Fees only)
4	Excursion fees	Expenditure for excursion borne by the college	Need based to those for whom excursion is a part of the syllabus	0 0
5	Special Consideration			
	TOTAL AMOUNT (IN Rs)			1,39,750/- 2,09,900/-

30. Activities and support from the Alumni Association:

In keeping with its usual practice, the Alumni Association of the college organized its 2006 Annual General Meet and Reunion of its members on the 21st of April 2006. The Calcutta Ensemble, a choir group, performed on the occasion.

At “Shree”, the Art and Cuisine Fair held on 27th September 2006, the association put up stalls with food and art items. The profit from the sale was donated to the Social Welfare Committee to be utilized for charity.

In the course of the session, the Alumni Association donated 36 wall clocks to be installed in all the classrooms.

The 2007 Annual General Meet and Reunion of its members was held on the 26th of April 2007. Prominent personalities of the Alumni put up impromptu performances to the delight of all.

To commemorate Rabindra Jayanti on 10th May 2007, which is also celebrated as “Library Day” in the college, the Alumni Association donated the latest edition of Neil O’Brien’s thirteen-volume Quiz Books to the library.

31. Activities and support from the Parent-Teacher Association:

The college does not have a Parent-Teacher Association, but regular meetings with parents and guardians

- 5-6 weeks after commencement of classes to brief the parents about the new examination pattern, attendance, discipline, dress code, and the nature of the curricular and co-curricular activities of the college. This year it was held on 1.8.2006.
- After the announcement of examination results to improve the quality of students' performance and to ensure parental involvement with their wards.
- Whenever there is a breach of discipline by student

32. Health Services:

The college provides basic health care to all students with emphasis on health maintenance, illness prevention and promotion of awareness for educating them to reduce risk for diseases.

Health services rendered by the college are as follows:

- **A medical room** with equipment (sphygmomanometer, glucometer, wheel chair, stretcher and essential medicines) for providing primary medical aid etc.
- **Availability of doctors** –Two doctors appointed by the college hold regular clinics for students and staff who can avail the facility free of cost within the college premises.
- **Regular Medical check-up** of all students and **maintenance of a health card** for each student.
- **A Medical Committee comprising** of teachers entrusted with the responsibility of arranging various kinds of programmes related to health service from January, 2006 till June, 2007. The Committee has organized
 - Blood grouping** at the college in association with Orion Immunogenics, Kolkata on 7.02.06 & 21.08.06
Number of beneficiaries: 416 including students and non-teaching staff who were provided with ID cards indicating their blood groups.
 - AIDS- awareness Programme in association with NSS –Talk by Dr. Kajal Banik on 30.11.06 to commemorate World AIDS Day.**
- **Institutional Membership of Student's Health Home, Kolkata-**
The college has arranged for the membership of the students with the institution located at 142/2 A J C Bose Road, Kolkata. Medical facilities to students such as free consultation at their polyclinic, medicines, vaccinations, pathological tests, X-ray, ECG, EEG, Endoscopy and other tests, surgery and treatment at their hospital are provided at a very nominal rate.

- **Yoga Classes** conducted in the college on Thursday and Friday mornings for helping students to maintain their health and fitness. Gym facility provided thrice a week under the supervision of an instructor.

33. Performance in sports activities:

Due to the reforms in the examination schedule instituted by Calcutta University, some college events had to be rescheduled. The College Annual Sports Meet for the academic session 2005-06 was held in February 2006 and for the academic session 2006-07 was held in December 2006. At both these Meets, the students of the B.A, B.Sc., and B.Com streams actively participated in the events of the Annual Sports Meet held on 5th February, 2006.

The students of the College also participate in competitions at the inter-college, inter-district, state & national levels.

In 2006, students participated & secured prizes in the following competitions :

- Vidya Rajak of B.A. I year, participated in the All Bengal Yoga Championship and stood 4th in 2006.
- She also participated in the inter-state Yoga competition at Chandannagar and stood 2nd in 2006.

34. Incentives to outstanding sports persons:

The college provides incentives to outstanding sports persons during their academic career starting from the time of admission in the college.

To attract sports persons,

1. The college relaxes the qualifying marks at the time of admission.
2. General consideration is shown to them as regards
 - a) attendance
 - b) promotion.
 on the ground that the student was representing the college in inter-college competition at the state/national level.
3. Free coaching in games given by trained Sports Coach.

35. Student achievements and awards:

The college recognizes achievements of students in academics (in college and university examination)/sports/extra curricular activities by awarding various prizes.

The table in the next page illustrates the various categories of prizes with the number of recipients in the year 2006 & 2007.

DETAILS OF STUDENTS ACHIEVEMENTS AND AWARDS:

<u>CATEGORY</u>	<u>PRIZES</u>	<u>NO. OF RECIPIENTS</u>
<u>1. ACADEMICS</u>		
University examinations: Achievement in BA/B.Sc. Part-II Examination, 2005 & 2006		
	GOLD MEDAL [for securing the first position in the University]	NONE
	MEDALS [for securing 1 st class in Part II Exam]	B.COM. – 226 + 265 B.A. & B.Sc. – 14 + 12
	BOOK PRIZES [for subject highest]	B.COM – 26 + 26 B.A. & B.Sc. – 41 + 34
College examinations		
	BOOK PRIZES [for subject highest]	B.COM – 12 in 2006 B.A. & B.Sc. – 23 in 2006
	SCHOLARSHIP of Rs 3500/- [for the topper in Honours Course]	B.COM – 1 + 1 B.A. – 1 + 1 B.Sc. – 1 + 1
	SCHOLARSHIP of Rs 2500/- [for the topper in General Course]	B.COM – 1 + 1 B.A. – 1 + 1 B.Sc. – 1 + 1
<u>2. SPORTS</u>		
	MEDALS & CERTIFICATES FOR INDIVIDUAL EVENTS	10 x 3 = 30 in 2006 (Feb '06) 10 x 3 = 30 in 2006 (Dec '06)
	BEST ATHLETE TROPHY	1 + 1
	MEDALS & CERTIFICATES FOR GROUP EVENTS March Past	4 x 3 = 12 in 2006 (Feb '06) 4 x 3 = 12 in 2006 (Dec '06) 30 in 2006 (Feb '06) 30 in 2006 (Dec '06)
	GROUP CHAMPION TROPHY	1 + 1
<u>3. EXTRA-CURRICULAR ACTIVITIES</u>	MERIT CERTIFICATES [For special contributions in the field of music, dance, drama, social work, debate etc.]	09 in 2006. Prize to 2006 recipients to be awarded in July 2007
<u>4. BEST ALL ROUNDER</u>	SARASWATI TROPHY	1 + 1

There have been a number of university rank-holders in the B.A./ B.Sc./ B.Com. examination in 2006. As on 29.11.06 the following information was received from the University

- B.A. Hindi Hons – I Class 1st
- B.Com. Accountancy Hons. -- I Class 3rd & I Class 4th
- B.A. Education Hons – I Class 13th
- B.A. Political Science Hons. – I Class 13th

- B.Sc. Botany Hons. – I Class 24th
- B.Sc. Economics Hons. – I class 53rd

36. Activities of the Guidance and Counselling Unit:

The college imparts guidance and counselling to students through the Academic Counselling Committee and the Career Counselling Committee.

The college provides three types of guidance and counselling to the students viz. Academic Counselling, Psychological guidance, Career Counselling and Campus Recruitment.

- Academic Counselling starts at the very first stage with the commencement of admission process. During the course of the academic session, regular monitoring of the students' performance is done through internal periodic tests, class performance and assignments. The feedback from the various evaluation processes enables the teachers and the Academic Counselling Committee to counsel the students for improving their performance and guide them appropriately. Remedial and tutorial classes are also conducted for the weaker students. In addition to this, parents-teachers meets are held at half-yearly intervals, which helps to improve the student's academic performance and overall development.
- Though the college does not have a professional psychological counsellor, some of the teachers equipped with certified counselling course of Legal Aid Service, West Bengal, take initiative to solve personal and emotional problems faced by some students on a one to one basis. If required, parents of those students are also advised to monitor their wards, to seek professional help.
- The Career Counselling Committee of the college periodically conducts seminars and workshops through various Professional Bodies, Institutions, and Companies. These sessions are highly interactive and students actively participate to clarify their doubts and gain new insights. These interactions with external institutions help the students in assessing the career opportunities and choosing their career path. During the year January 2006 to June 2007, fourteen such seminars and workshops had been conducted. The committee also encourages the students to go for vocational training in addition to their regular curriculum. Students interested in entrepreneurship are also encouraged to attend

“Entrepreneurship Development Program” in collaboration with EDC – St. Xavier’s College, Kolkata.

Details of Seminars, Workshops conducted by the Guidance and Counselling Unit during the Year 2006 are given below:-

Date	Programme	Organization	Participants
Jan 5, 2006	Seminar on “Career Options”	Triumphant Institute of Management Education (T.I.M.E.) Pvt. Ltd.	B.Com III Year
Jan 6, 2006	Presentation on “Career Opportunities”	ING Vysya Life Insurance	B.Com III Year
Jan 28 – 31, 2006	“Entrepreneurship Awareness Camp (EAC)”	ED Cell – An initiative of the Department of Science & Technology, Government of India	30 candidates from Shri Shikshayatan College (12), St. Xavier’s College, Bethune College, Goenka College, Arena Multimedia, J.D.Birla Institute of Commerce, Bhawanipur Gujarati Education Society.
Feb 10, 2006	Campus Recruitment	WIPRO	B.Com I, II and III Year
Feb 15, 2006	Campus Recruitment	GOOGLE India	B.Com I, II and III Year
Feb 22, 2006	Service and Front-desk oriented job opportunities	MA FOI – Placement Cell of HSBC	B.Com III Year
Mar 10, 2006	Training on Stock Market operations	BLB Institute of Financial Markets	B.Com III Year

Aug 7, 2006	Workshop on networking jobs between NGOs, Corporate sectors and student interns	AIIESEC	B.Com./B.A./B.Sc. I Year
Date	Programme	Organization	Participants
Aug11, 2006	Interactive session for CAT aspirants	ERUDITE	B.Com III Year
Aug18, 2006	Lifestyle Career seminar for familiarization on the various aspects of in-flight services, hotels and tourism industry.	Frankfinn Institute	B.Com I Year
	Helpdesk to answer queries regarding various professional courses in Finance, Management etc.	ICFAI, Kolkata	B.Com I, II and III Year
Nov 14, 2006	Seminar on personality development, spoken English and interview protocol.	Bengal Chamber of Commerce and Globsyn	B.Com I, II and III Year
Nov 22, 2006	Workshop on FACT	FACT Software Int. Pvt.Ltd., Singapore	B.Com I, II and III Year
Nov 30, 2006	Seminar for PGDBM	Symbiosis Institute of Management and Human Resource Development	B.Com II and III Year

37. Placement services provided to students:

A number of corporate houses and business firms had visited our campus for campus recruitment for our final year students..

Details of campus recruitment held during the year 2005-06 are given below:

Date	Programme	Organization	Recruitment
06.01.2006	Presentation of “Career Opportunities” and Campus Recruitment	ING Vysya Life Insurance	2 B.Com III Year students were selected.
10.02.2006	Campus Recruitment	Wipro	15 B.Com III Year students were selected and offered placement.

38. Development programme for non-teaching staff: No new programme initiated.

39. Healthy practices of the institution:

Our institution seeks to create an ambience of learning that helps to impart total education. A requisite support system, in terms of infrastructure, faculty, transmission of knowledge and skills, is offered to promote the students’ academic pursuits, as also to prepare them to face the fast-changing society with conviction and self-confidence. Conscious efforts are made to foster in the students a basic value system, civic responsibilities, environmental awareness, community orientation, gender consciousness and global competencies that ensure their qualitative enrichment and make them more complete human beings.

To develop the academic quality of the students, the college seeks to sustain a support system for effective learning through healthy practices as:

- Merit admission
- Academic counselling
- Individual care and attention in classes
- Remedial teaching to students with learning difficulty and advising advanced students with references for more learning
- Easy access of students to the Principal and the teachers

- Encouragement given to students to develop a rational, secular approach, to reflect, to articulate, to critique, to challenge and to reinvent.
 - Independent project work
 - Collaborative research programmes
 - Students' seminars and presentations
 - Students Exchange programmes
 - Group discussions
 - Departmental magazine/wall magazine/bulletin
 - Students' Study Circle
 - Computerization of students' profile
 - Regular monitoring of students' performance
 - Issue of computerized report cards
 - Parent-teacher meetings
 - Promotion on the basis of well-formed rules
 - Incentives and awards (Merit Scholarship in the college)
- ❖ Book prizes and medals are awarded for performance in the B.A./B.Sc. and B.Com. final examinations. Gold medal is awarded to the candidate declared First Class First in a particular subject by the C.U.
 - ❖ A merit scholarship of Rs. 3500/- and Rs. 2500/- is awarded to each of the candidates securing the highest marks in the Honours and General courses respectively of the B.A./B.Sc. and B.Com. streams in the I Year College Examinations.
 - ❖ A running trophy and a silver medal in lieu of the Trophy is awarded to the best all round outgoing student.
 - ❖ Special talent of student in non-academic pursuits and /or service to the community is acknowledged by awarding certificates to outgoing students.
- To meet the growing educational and social demands of the competitive globalized society, it is imperative to realize the potentialities of the students and to equip them to become self-reliant. With this end in view, the college
- Conducts career-oriented Add –on Course in Hindi Journalism
 - Introduces new programmes/subjects in the academic curriculum

- Offers short-term courses in collaboration with industries and companies
- Offers career counselling
- Organizes campus interviews for placement
- Computer training was offered to students till June 2006 in the computer centre within the premises.

The college seeks the all-round development of the students by

- Fostering their creative abilities
- Enhancing their literary, artistic and cultural potentialities through the functioning of independent student societies and the organization of intra and inter-college competitions.
- Exposing them to rich multi-cultural environment, within the campus to enable them to freely interact with diverse cultural groups.
- Developing in students civic responsibilities to make them responsible citizens in the future.
- Making students aware of the needs of the greater community and to respond to them in a positive manner.
- Award for special talent.
- Promoting health awareness.

Measures for Faculty Improvement

- Seed money for research / project to encourage faculty to engage in research.
- LASWEB Course
- Value Education
- Participation in seminars within and outside the college.
- Faculty released to participate in Refresher Course and Orientation Programme
- Teachers' Study Circle

40. Linkages developed with National / International, academic / Research bodies -- NIL

41. Any other relevant information the institution wishes to add:**Steps for Academic Improvement:****Consultancy Service:**

- A faculty member of the Dept. of English offers academic counselling and has prepared study modules for the PG course of Netaji Open University.
- The Principal has prepared study modules for the UG Mathematics course of Netaji Open University.

Extension Service:

Dr. Mandar Mukherjee, a faculty member in the Dept. of Political Science has been the spearhead in the planning and execution of the Aesthetic Therapy Unit of “Antara” – a psychiatric centre for the treatment of the mentally challenged. The technique of music and dance introduced by her for the purpose has been approved by medical experts as an effective therapy.

Smt. Indrani Basu, a faculty member of the Commerce Dept. is a member of the Rotary Club of Calcutta Ridge, where she is actively engaged in social work.

Others:

- Some of the members of the faculty are renowned for their creative pursuits. Upon invitation from various organizations at the regional and state level, they actively participate in literary congregations.
- The Principal of the college is a member of the Education sub-committee of the Bengal Chamber of Commerce and Industry that seeks to establish linkages between educational institutions and industry.

Part C:

Explain the plans of the institution for the next year.

Plan of Action 2007 – 2008

1. Diversification of courses
Introduction of
 - B.Com. Marketing Honours (Evening Course)
 - Communicative English (Major)
 - Certificate Course on Bonsai for Botany students.
 - More Add-on Certificate Courses
2. Seminars to be held in all departments on a regular basis following a schedule.
3. Remedial teaching to be incorporated in the college timetable on a regular basis.
4. Regular Newsletters/wall magazines by all departments and publication of journals by more departments.
5. Psychology Lab for Education Department.
6. Augmentation of CDs in the CD Library.
7. More books in the Book Bank.
8. Engaging needy students for paid work in the library on Saturdays.
9. Periodic students' feedback on facilities and infrastructure of the college.
10. Infrastructure Modification ----
 - a) Renovation of Staff Room
 - b) Relocation and renovation of Students' Common Room
 - c) Students' Cafeteria
 - d) Renovation of Students' toilet
 - e) Improvement and modernization of the Gymnasium
11. Mediclaim for NTS

.....
Mrs. Mahashweta Roy

*Name and signature
of the coordinator IQAC*

.....
Dr. Jayasri Ray

*Name and signature of the
chairperson IQAC*