

SHRI SHIKSHAYATAN COLLEGE, KOLKATA

MEMBERS OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

- 1. Chairperson:** Dr. Jayasri Ray, Principal
- 2. Senior Administrative Officers:** Shri.R. K. Misra, Secretary
Shri Pradip Kumar Sharma,
Assistant Secretary
Smt. Vijayashri Panda,
Manager-Accounts
- 3. Teachers:** Smt. Anuradha Banerjee,
Vice Principal
Dr. Nandita Sinha
Smt. Mahashweta Sen (Roy)
Dr. Rupa G. Barwani
Dr. Tapati Sengupta
Smt. Indrani Saha
Smt. Papiya Chowdhury
- 4. Members from the Management:** Shri G. K. Khaitan,
President, College Governing Body

Smt. Bandana Chatterji,
Member, College Governing Body
- 5. Nominees from Local Society:** Smt. Rita Bibra
Shri P.C. Agarwal
- 6. Co-ordinator of the IQAC:** Smt. Mahashweta Sen (Roy)

THE ANNUAL QUALITY ASSURANCE REPORT **(AQAR)**

Name of the Institution: **Shri Shikshayatan College**
Year of the Report: **June 2007 – June 2008**

Part A:

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year:

PLAN OF ACTION: 2007 - 2008

1. Diversification of Courses :
Introduction of
 - Urdu General (on students' demand)
 - Communicative English (Major)
 - More Add-on Certificate Courses
 - Increase in the number of seats of B. Com (Accountancy Honours) to meet the growing demand for the admission to the course, in lieu of B.Com. Marketing Honours, as was stated in Part C of the previous AQAR.
2. Seminars to be held in all departments on a regular basis, following a schedule.
3. Remedial teaching to be incorporated in the college timetable on a regular basis.
4. Regular newsletters/ wall magazines by all departments and publication of journals by more departments.
5. Psychology Lab for Education Department.
6. Augmentation of CDs in the CD Library.
7. More books in the Book Bank.
8. Engaging needy students for paid work in the library on Saturdays.
9. Periodic students' feedback on facilities and infrastructure of the college.
10. Infrastructure Modification –
 - a) Renovation of Staff Room
 - b) Relocation and renovation of students' Common Room
 - c) Students' Cafeteria
 - d) Renovation of students' toilets
 - e) Improvement and modernization of the Gymnasium
 - f) Yoga Room
11. Mediclaim for NTS

OUTCOME OF THE PLAN OF ACTION, CHALKED OUT BY THE IQAC, TOWARDS QUALITY ENHANCEMENT

1. Formalities completed and necessary affiliation obtained for the introduction of
 - (i) Communicative English (Major)
 - (ii) Urdu Generalfrom the academic session 2008-2009.

Introduction of four Self-financing Add-on Certificate courses:
 - i) NIIT – SWIFT & SMART Course – compulsory for 1st Year B. A. / B. Sc. Honours & General students.
 - ii) Accounting Course on Computer using Tally (Act 9) – compulsory for 1st Year B. Com. Honours & General students.
 - iii) Veta Fluent English Course by Veta, compulsory for for 1st Year B.A./B.Sc.Honours & General students.
 - iv) Swanirbharta- an 8 month course in collaboration with NIIT for outgoing 3rd Year students.
2. Seminars in all departments following a schedule.
3. Remedial teaching to weaker students, after completion of the course, for helping them to cope with the syllabus & appear for the university examination.
4. Regular newsletters/ wall magazines by all departments. The process of publication of journals initiated and is scheduled to be released by a number of departments in the academic session 2008-2009.
5. Periodic students' feedback on facilities and infrastructure of the college conducted from time to time for different sections of the students.
6. Modification & renovation of the following infrastructure accomplished:
 - (i) Students' Common Room
 - (ii) Students' toilets
 - (iii) Gymnasium cum Yoga Room.
Modification & renovation of the Staff Room under way.
7. Employees State Insurance introduced for the staff, who fall under the scheme.
8. Provision made for engaging needy students for paid work in the Library.
9. Addition of more books to the Book Bank.

Part B:

1. Activities reflecting the goals and objectives of the institution:

The goals and objectives of the institution, as has already been stated in the NAAC Self-Study Report, are as follows: -

- To impart, promote and spread education to girls initially from the Rajasthani community in Kolkata and subsequently to other communities so as to make them self-reliant.
- Maintaining a good academic standard in an apolitical environment.
- Integration of diverse cultural, linguistic and religious groups in a culture of equality and fairness.

In all the activities of the college, efforts are made to fulfill the mission of the college.

To maintain a good academic standard

- The college admits students chiefly on the basis of merit. Students are not discriminated against on the basis of religion, caste etc. during admission and the award of freeships. We continue to reserve seats for SC/ST category students as per government norms. The college adopts inclusive practices, at the time of admission, to sports persons and the physically challenged.
- The teachers are constantly engaged in upholding and improving the academic standard of the college. Innovative methods of teaching are frequently adopted to make the lectures interesting and effective. Many departments enhance the effectiveness of lecture methods of teaching by the use of modern audio-visual aids such as LCD Projector, DVD/VCD etc. Project work, workshops, educational excursions form an integral part of teaching and learning.
- The faculty tries to cater to the differently abled students. Remedial teaching is provided to the weaker students for helping them to cope with their syllabi. For widening the intellectual horizon, encouraging critical inquiry and developing the skill of presentation and public speaking, advanced learners are encouraged to prepare papers in students' seminar organized by the college as also in other colleges. A week-long **Active Learning Programme** is organized every year for more intensive interactive learning.
- Regular tutorials, remedial teaching and examinations help to evaluate and improve the performance of students. All departments in the college follow a teaching plan, which is given to every student at the beginning

of the session. A parent - teacher meeting is held one month after the commencement of the 1st Year classes in order to orient and interact with parents. The faculty members meet the parents after the declaration of results, where poor attendance or performance of students is discussed. A students' progression record is maintained by all departments.

- To encourage teamwork and independent study, project work is undertaken.
- The college continues to have an apolitical Students' Union to maintain academic standards.

To make students self-reliant the following courses / programmes are offered:

- a) BBA Stream
- b) Major course in Computer Application
- c) Honours & General courses in Journalism and Mass Communication
- d) Add-on Self-financing courses:
 - i) NIIT – SWIFT & SMART Course – compulsory for 1st Year B. A. / B. Sc. Honours & General students.
 - ii) Accounting Course on Computer using Tally (Act 9) – compulsory for 1st Year B. Com. Honours & General students.
 - iii) A six-month certificate course on Hindi Journalism.
- e) A 14-hour college-sponsored workshop on Presentation & Communication Skill, compulsory for 2nd Year BBA students.
- f) Swanirbharta Project-for outgoing 3rd Year students
- g) “Entrepreneurship Development Program” in collaboration with EDC- St. Xavier's College, Kolkata
- h) NEN(National Entrepreneurship Network) - to develop entrepreneurship skills among interested students. .

The goal of cultural integration continues to be reflected through the following:-

- At the Annual Function of the college a cultural programme is organized where plays or dance dramas in Hindi, Bengali & English are performed by the students.
- The college encourages the expression of various cultural groups among the students in the programmes organized on the occasion of Independence Day, Inter-college Students' Festival, Talent show, Annual Sports etc.
- Various students' societies viz. Debate, Drama, Choir and Choreography, Social Welfare, Art and Nature help to enhance the self-image and self-confidence of students and foster integration among them.
- “Shree”, the art and cuisine fair, promotes camaraderie and integration of students from various communities, provinces and backgrounds.

Other highlights: -

- A centre of education cannot remain indifferent to the social problems and restrict its activities to the scheduled curriculum. The Social Welfare Committee of Shri Shikshayatan College was formed in July 2002 with the teachers and students. The role of the teacher is to identify the aptitudes and abilities of students and provide them with work opportunities in different areas of the society. The teachers also coordinate between the students and different government and non-government organizations to carry out various projects. The Social Service Committee and the Medical Committee have merged with the NSS and is involved in carrying out the projects under the NSS.
- To make students self-reliant, they are trained in handwork.

2. New academic programmes initiated (UG and PG): Nil

3. Innovations in curricular design and transaction:

- Students' Study Circle of the Political Science Department, comprising of students present and past, notably those students who have opted for post-graduate course, meet for regular discussion of topics related to the prescribed syllabus of Calcutta University.
 - 22.02.08 – Four students of 2nd Year Honours, Supriya Rai, Minal Mehta, Firozi Khanam, & Rukmini Chatteraj presented different aspects of a paper on **Human Rights Movements in India**. The students of 3rd Year prepared a chart depicting incidents of violation of Human Rights.
 - 4. 4. 08 – Two students of 2nd Year Honours, Supriya Rai and Aditi Sarkar, jointly presented a paper on **India's Foreign Policy**.
- Optimum use of the Seminar Library by the students, under the guidance of teachers. Students are guided to work on a topic by browsing through a number of books and the Internet dealing with the same topic from different aspects/angles.
- **Institutional Visits by teachers and students:**
39 students of 1st Year Honours and two faculty members of the Department of Geography visited an exhibition at The Regional Meteorological Centre at Alipore, Kolkata, on 24.03.08 on the occasion of World Meteorological Day.
- **Students' Projects:**
The presentation of the report of a students' project entitled 'College Impression 2004 – 2007: A Survey', undertaken in March 2007 by the

Dept. of Education, was made by the student on 7th July, 2008, as part of the College Foundation Day programme.

- **Publication of departmental journal / magazine / bulletin / wall-magazine**
 - The Department of Bengali publishes an annual magazine – ***Bangla Bibhagio Patrika*** – where the members of the faculty and also the students, past and present, contribute articles.
 - The Department of Journalism & Mass Communication publishes a quarterly departmental journal – ***Freelancer*** - the planning and lay-out of which is done by the students under the guidance of the faculty.
 - The Department of Commerce, in its silver jubilee year, published the first issue of their annual journal – ***Ink***.
 - Most of the departments bring out a wall-magazine on a regular basis.
 - The Departments of Education, English, Philosophy and Political Science are in the process of bringing out their annual magazine / journal, to be released in the academic session 2008 – 2009.

4. Inter-disciplinary programmes started: None.

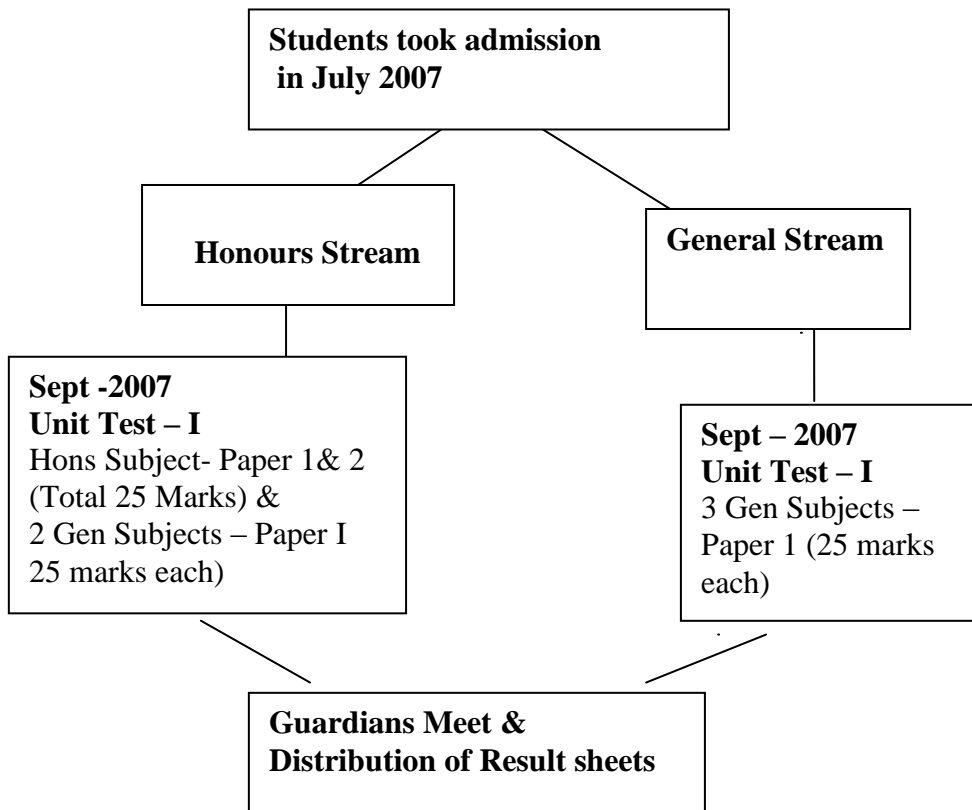
Inter-disciplinary Seminars:

An interdisciplinary seminar on **India's Nuclear Policy** was organized by the department of Political Science in collaboration with the department of Journalism & Mass Communication. Meraj Ahmed Mubarki, lecturer in the department of Journalism & Mass Communication, gave a power-point presentation on **India's Nuclear Policy and Programme, 1946 – 1998**. Another power-point presentation on **Nuclear Deal and the Crisis of the Government** was made by Smt. Urmi Gupta, a faculty member of the Political Science department. The session was chaired by Smt. Bandana Chatterji, former Teacher-in-charge and a teacher of repute in the field.

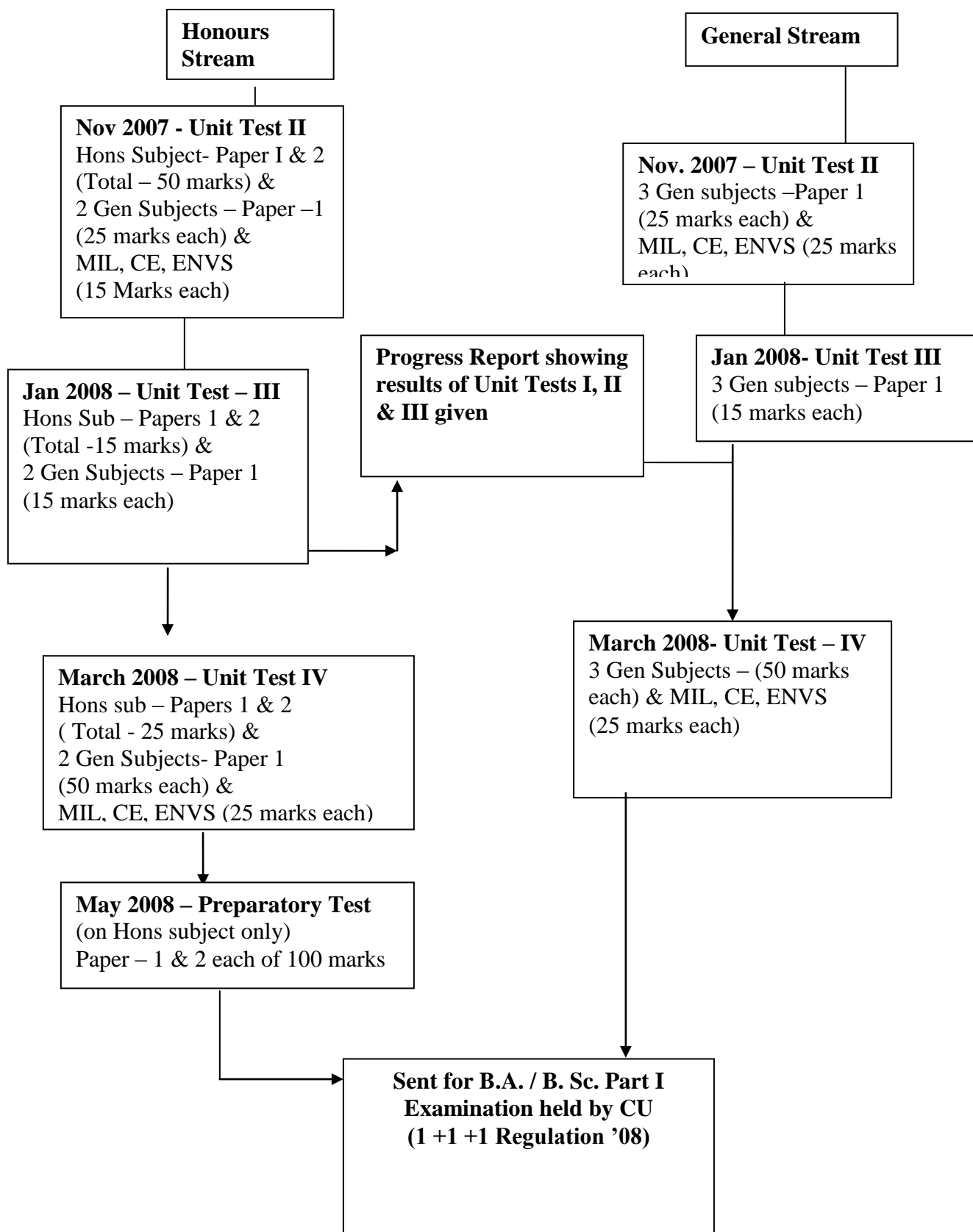
5. Examination Reforms Implemented:

The University of Calcutta, to which the college is affiliated, has introduced major changes in the system of examination from the academic session 2006 – 07. Consequently, in accordance with the University's instruction, the college from the academic session 2007-08, has adopted the pattern shown in the Flow Chart given.

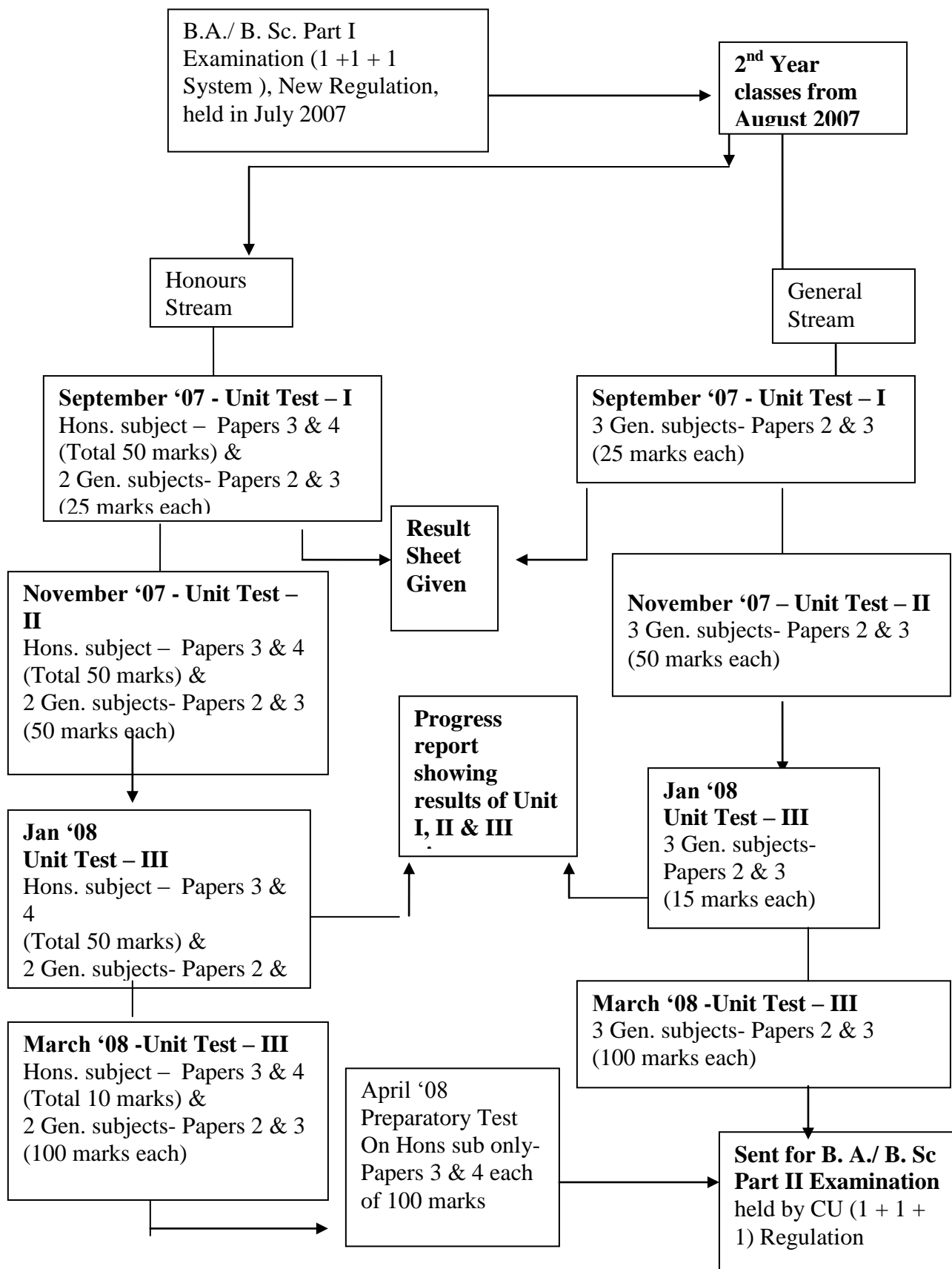
**College Examination for B. A. / B. Sc. (1st Year Hons. & Gen.)
Under 1+1+1 System (New Regulation)**



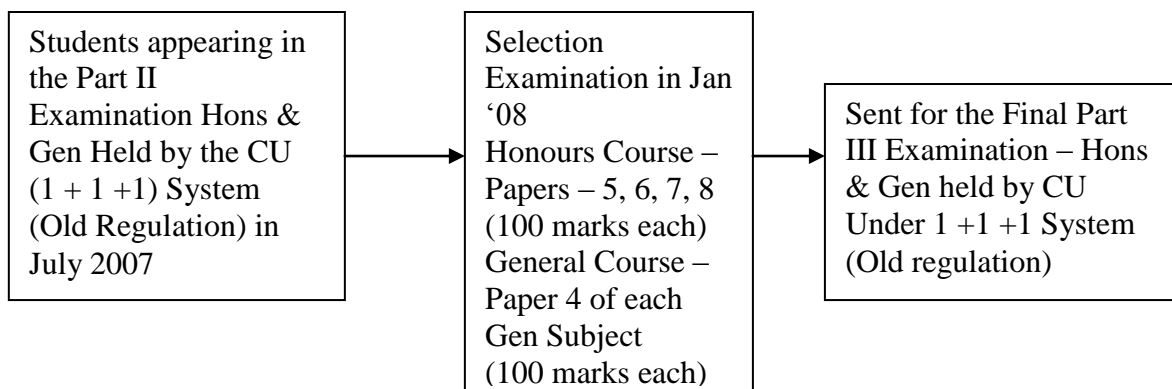
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**College Examination for B. A. /B. Sc (Hons. & General) 2nd Year
Under 1 + 1 +1 System (New Regulation)**



**Evaluation Procedure for B.A./ B. Sc./ 3rd Year Hons. & Gen. students
Under 1 + 1 +1 System (Old Regulation)**



6. Candidates qualified : NET/SLET/GATE etc. : Nil

7. Initiative towards faculty development programme:

- The college management provides a grant of Rs. 50,000.00 to be used as seed money for research by students and those members of the staff who have not been given a grant by the UGC.
- The college has institutional membership of the British Council Library for the benefit of the teaching staff.
- The college provides space to H.B. Society for Culture Studies – a study circle of English teachers from various colleges in the city.
- Routine is adjusted for the faculty to enable them to participate in seminars / workshops / conferences / Refresher / Orientation courses. During the session 2007 – 2008, the following faculty members were granted duty leave to participate in different seminars/tours:
 - Sindhu Mehra of Hindi Department participated in a three-day seminar organised by Kendriya Hindi Samsthan (Central Institute of Hindi), Agra, from 07.03.08 to 09.03.08 and delivered a paper on *Prayojanmulak aur Swarojgar Parak Hindi Shikshan: Hindi Shikshan mein Sthan.*
 - Dr. Soma Badyopadhyay, of Hindi Department, was selected by the Sahitya Akademy to participate in a discussion on modern literature of the two countries. This was held in China from 8th - 20th September, 2007. The programme was sponsored by The Govt. of India under the Cultural Exchange Programme.
 - Dr. Soma Bandyopadhyay presented the following papers in 3 National Seminars:

1. *Bharatiya Bhashayon mein Ekta ke Sutra* at Luchnow (organized by Uttar Pradesh Bhasha Samstha on 29th September 2007)
 2. *A Contemporary Study of Modern Indian Fiction* at Belur Vidyamandir (organized in collaboration with Sahitya Akademy on 9th October, 2007)
 3. *Hindi Sahitya mein Bangla Bhashiyon ka Yogdan* (organized jointly by Uttar Pradesh Bhasha Samstha & Sahitya Akademy, New Delhi on 23rd May, 2008) in New Delhi.
- Dr. Mandar Mukhopadhyay of Political Science Department was invited as a resource person in the U.G.C. sponsored seminar on **Narir Lekhay Narir Katha**, organized by the Bangla Bhasha Sahitya Bibhag, Charu Chandra College, on 11th & 12th April, 2008. Invited as an acknowledged poet, she read a paper entitled *Aamaar Lekhay Meyera* on 12.04.08.
 - Dr. Chitrita Banerjee, of Bengali Department, was invited as a resource person in the Two-day U.G.C. seminar organized by the Hindi and Bengali Departments of Scottish Church College. She read a paper on *Phanishwarnath Renu o Bangla Sahitya* on 13th May, 2008.
 - Sm. Sunrita Mitra, of Education Department, was invited to deliver a lecture on **Inclusive Education** in a seminar organized by the Department of Education, Deshbandhu College, Calcutta, on 23rd February, 2008.
 - Sm Debirupa Basu, of Philosophy Department, and Dr. Elizabeth Besant of Education Department attended a workshop on Leadership Qualities entitled: **Preparing Leaders for Tomorrow's Leaders** at Scottish Church College held from 8th to 12th October 2007. The workshop was sponsored by United Board of Christian Higher Education in Asia.
 - Miraj Ahmed Mubarki, Subir Chakraborty & Somali Chowdhury of Journalism & Mass Communication, attended a seminar from 13th to 15th September, 2007 on **New Asian Cinema: Transition Frames** organized by Department of Film, Studies, Jadavpur University.
 - Meraj Ahmed Mubarki of Journalism & Mass Communication Department, attended a seminar on **Exploring Masculinities: A South Asian Travelling Seminar** organized by the School of Women Studies on 27th & 28th March, 2008.

- Smt. Somali Chowdhury of the department of Journalism & Mass Communication presented a paper on **Representation of Protest Movements through Films** at Bijoy Krishna Girls' College on 03.04.08

8. Total number of seminars/workshops conducted:

- Different departments of the college organize departmental seminars on topics related to their subjects and/or of general interest by inviting speakers or faculty members specializing in the relevant area.
- A number of workshops are also conducted in the college campus. Under the guidance of faculty members a practical orientation is provided to the students to enable them to relate their knowledge with the world of work through institutional visits.

The charts given below show the nature and number of various types of seminars / workshops conducted by the college and its different departments from 1st June 2007 to 30th June 2008.

CATEGORY A – DEPARTMENTAL SEMINARS WITH INVITED GUEST/FACULTY MEMBERS AS SPEAKERS

DEPT.	NO.	DATE	TOPIC	SPEAKER(S)
BOTANY	1	12.10.07	100 Years of Gene Research	Dr. Swapan Bhattacharya, H.O.D, Dept. Of Botany, Maulana Azad College, Kolkata
EDUCATION	1	11.10.07	Problems of Adolescence	Dr. Debasri Banerjee, Reader, Dept. of Education, University of Calcutta.
ECONOMICS	1	11.10.07	Fundamentals of Maritime Transport.	Dr.R .N. Dey, Indian Institute of Port Management
ENGLISH	1	9.10.07	'Unlocking The Rape of the Lock' -The Key to the Lock.	Prof. Kushal Biswas, Dept. of English, Women's Christian College
GEOGRAPHY	1	9.10.07	Evolution of Midnapur Coast:Evidence from Maps,Images, and GPS Survey..	Dr Sunanda Bandopadyay, Dept. of Geography, Calcutta University

HINDI	3	1.10.07	Hindi Ke Samaksh Uttar Adhunik Taknik Ki Chetautiya	Dr. Shambhunath Shaw Dr. Amarnath Shaw
		11.10.07	Bhumandalikaran (Globalization) evam Sahitya	Dr. Indranath Chaudhury, Director, Bhasha Parishad.
		1.2.08	Mahadevi Verma Ke Gadya evam Uski Prasangikata	Dr. Kedarnath Singh, Eminent poet and ex-Professor, J.N.U
PHILOSOPHY	2	10.10.07	1. Theories of Causation in Different Schools of Indian Philosophy	Dr. J. L. Shaw Victoria University of Wellington, New Zealand
			2. On Inconsistency: Some Aspects	Prof. Mihir Chakraborty Dept. of Mathematics, University of Calcutta
POLITICAL SCIENCE	1	11.10.07	India's Nuclear Programme- 1946-1998	Shri Meraj Ahmed Mubarki, H.O.D., Journalism & Mass Communication, Shri Shikshayatan College.
JOURNALISM & MASS COMMUNICATION	3	2.2.08	Principles of Editing	Himika Chaudhuri Nanda, Senior Copy Editor, The Times of India
		29.9.07	T.V. Journalism	Manogaya Lohewal, Correspondent – IBN7
		11.10.07	The Nuclear Deal and the Crisis of the Government	Smt. Urmi Gupta, Political Science Department, Shri Shikshayatan College.
BENGALI	1	11.10.07	<i>Bangla Upanyase Nari purusher Samparker Binyas</i>	Dr Sohini Ghosh, Vidyasagar College
B.COM	1	11.08.07	Issues of Capital Market	Dr. Malayendu Saha Chairman. UG Board of Studies, Calcutta University
HISTORY	1	11.10.07	Rani of Jhansi Regiment: An Appraisal	Sm. Maitreyee Sengupta Former Faculty, History Department, Shri Shikshayatan College

CATEGORY B – INTER-DISCIPLINARY STUDENTS’ SEMINAR

DATE.	NO	DEPT.	SPEAKER	NAME OF PAPER
21.7.07	2	EDUCATION	Sweety Agarwal 3rd Yr. Hons (outgoing)	Students’ Impression 2004-07-A Survey
6.3.08			Upasana Murarka 2 nd Yr Hons	International Women’s Day - An Overview
8.10.07	1	Department. of Journalism & Mass Communication with Department. of Political Science	Taskeen Shahid 3 rd Hons	Transition in Pakistan from Dictatorship to Democracy
			Malyasree Banerjee 3 rd Hons	Tagore’s Views on Nationalism
			Yachika Agarwal Kritika Bhagat (2 nd Yr.)	Yellow Journalism

CATEGORY C – DEPARTMENTAL STUDENTS’ SEMINAR

DEPT.	NO.	DATE	TOPIC	SPEAKER(S)
ECONOMICS	1	20.7.06	Measures of Dispersion	2 nd Year Hons.
EDUCATION	1	8.10.07	Social Groups	Shikha Bharadwaj Vanlalrhimi Sailo. (3 rd Year Hons)
			Defence Mechanisms	Priti Sharma (2 nd Year. Hons)

			Women in the Elizabethan Period	Poulomi Mukherjee Payel Tomer, Arundhati Bose, Enakshi Kundu, Sreyashi Sircar, Salma Khatoon, Rusha Bhattacharya, Nagalaxmi Vishwanathan (2 nd Year Hons)
ENGLISH	2	08.10.07	Gothic Novels	Sutapa Sengupta, Shraddha Lakhani, Aritra Choudhury, Megha Mukhopadhyay, Gargi Mallik, Upasana Mallik, Aviparna Bhattacharya, Arpita Banerjee, Piya Sircar (3 rd Year Hons.)
			Changing Position of Women in Indian Society	Debadrita Chraborty, Amreena Anwar, Debarati Lahiri, Rituparna Banerjee, Shubhomita Bhowmik, Ayesha Hassan, Nausheen Zahoor, Saltanat Iqbal (2 nd Year Hons)
			Are Men The Stronger Sex?	Baidehi Mukherjee, Debomita Biswas, Averi Banerjee, Sneha Prasad (3 rd Year Hons)
			Absurd Drama	Mohor Bhattacharya, Nairita Datta, Reitika Sen, Shreyashi Mukherjee, Diya Banerjee, Satabdi Mukherjee (3 rd Year Hons)
		04.04.08	Book Talk: <i>A House for Mr. Biswas</i> by C. S. Naipaul	Poulami Mukherjee (2 Year Hons)

PHILOSOPHY	1	8.10.07	Men on Sale: Dowry System in India	Pooja Agarwal, (Ist Year Hons)
			Juvenile Delinquency	Priyadarshini Ghosh, (2 nd Year Hons)
			<i>Pratityasamutpadavada</i> and Vasubandhu's Two Theory of Causation	Nadia (3 rd Year Hons)
			The History of the Development of Islam	Zarin Ahmed (3 rd Year(. Hons)
HINDI	1	8.10.07	Loktantra Asafal Ho Chuka Hai	Ajita Singh (3 rd yHons)
			Vartani Ki Samasya	Arunima Chakraborti (3 rd Year Hons.)
			Vigyapan-Prayog and Kshetra	Nibedita Agarwal Sarita Gupta, Neetu Km. Mishra (2 nd Year Hons)
JOURNALISM & MASS COMMUNICATION	3	08.02. 08	Media Management	Yachika Agarwal, Khushboo Sharma, Anshika Gupta, Devasmita Halder, Debangshi Kundu, Dipshika Das, Remya Nair (2 nd Year Hons)
		08.03. 08	India's Neighbours	Ritu Sarawgi, Disha Doshi, Shreya Guha, Swati Agarwal, Poonam Sultania (2 nd Year Hons)
		21.07.08	Major Events of the Cold War	Vandana Gupta, Alo Pal, Anuja Nahatta, Piyali Kar, Kritika Bhagat, Sanchari Mukherjee (2 nd Year Hons)

BOTANY	1	09.10.07	Chora- A fresh water alga	Tanushree Agarwal Sonam Agarwal (1 st Year Hons)
			Lichen – An association of fungus and analga	Priyanka Mukherjee Shuvechha Chakraborty (1 st Year Hons)
			Mushroom – Agaricus a Knam fungus	Chandrani Dewanjee, Shreya Goswami (1 st Year Hons)
			Bacterial cell wall, gram (+)ve and (-)ve	Suryaa Bhattacharya Jayeeta Saha Arya Jhaw Swati Agarwal (2 nd Year. Hons)
			Plant Succession	Sadaf Hashmi Sana Ahmed Pranomita Kundu Madhulika Roychowdhury (2 nd Year. Hons)
			Origin & Evolution of Bryophytes	Samaha Alam Vasundhara Sreshta Kabita Puri Susweta Ray (2 nd Year Hons)
			CAM-Mode of Photosynthesis	Swati Jaiswal Madhu Kumari (3 rd Yr. Hons)
			Stomatal Opening & Closing	Rudrani Chatteraj Smitha Rani Dash (3 rd Year. Hons)
Cell Cycle	Puja Sethia Manisha Minni (3 rd Year Hons)			

POLITICAL SCIENCE	3	08.10.07	Review of Ch.1& 2 of <i>What is Feminism? An Introduction to Feminist Theory</i> by Chris Beasley, New Delhi, Sage, 1999	Susmita Mukherjee, Soumee Deb, Marisha Mondal (2 nd year Hons)
		22.02.08	Human Rights Movements in India	Supriya Rai, Minal Mehta, Firozi Khanam, Rukmini Chatteraj (3 rd Year Hons.)
		04.04.08	India's Foreign Policy	Aditi Sarkar, Supriya Rai (3 rd year Hons)
HISTORY	1	08. 10. 08	Socio-Political and Economic Crisis on the eve of the French Revolution	Neeharika Dubey Anwasha Chakroborty (3 rd Year Hons)
			Discussion on the book <i>A History of the Far East in Modern Times</i> by Harold M. Vinacke.	Anwasha Chakroborty (2 nd Year Hons)
B. COM	1	08.10.08	Changing Role of Women in Advertising	Ritu Agarwal, Priyanka Mohta, Neha Gopallika Shruti Agarwal, Neha Ganatra
			Capital Market	Sunita Rathi, Sneha Gupta, Kruttika Lalwani, Rashmi Arora, Radhika Newar
			Role of Women in Entrepreneurship	Shweta Bhattar, Akriti Pathak, Sanchi Agarwal, Megha Nahata, Isha Shah
			Biodiversity Conservation in Sunderbans	Oyeshi Dutta, Nisha Golccha, Subhangi Bose, Aniketa

			Online Hazards	Chatterjee, Rashi Neotia Kinjal Bakamai, Kirti Joshi, Aisharya Sundaram, Disha Jagwani, Nalini Sridhar
BENGALI	2	08.10.08	<i>Rabindra Sahitya Tattwa Bishayak Kichhu Alochana</i> <i>Jibananander Bhannay Aat Bachhor Ager Ekdin</i> <i>Chandrashekhar upanyase R Gathan Koushal</i> <i>Charjapader Sajchitra</i> <i>Proof Samshodhan Bishayaye Kichhu Katha</i> <i>Sukanter Ekti Prakriti Kabita o Amar Bhabna</i> <i>Srikanta Upanyaser Gathan</i> <i>Hansula Banker Upakatha: Prakriti Chetana</i> <i>Srikanta Upanyase Annadadidi Charitra</i> <i>Shesher Kabita Upanyase Labanya Charitra</i>	Puja Chakraborty (IIIrd Year Hons.) Sukanya Guha (IIIrd Year Hons.) Moumita Jyoti (Ist Year Hons.) Arpita Dutta (Ist Year Hons.) Moumita Jana (IIIrd Year Hons.) Rumela Mukherjee (IIIrd Year Hons.) Priyanka Das (Ist Year Hons.) Arundhati Mahinder (Ist Year Hons.) Hritabarni Sadhukhan (Ist Year Hons.) Ayantika Alam (Ist Year Hons.)
		09.05.08	<i>Sesher Kabita Upanyase Kobitar Byabohar</i> Book Talk: tagore's Chhinnapatra	Sajiya Sultana (Ist Year Hons.) Itu Maity (3 rd Year Hons)

GEOGRAPHY	1	08.10.08	Drought in India	3 rd Year Hons
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CATEGORY D – WORKSHOPS / PRACTICAL ORIENTATION TO THE SYLLABUS/INSTITUTIONAL VISIT

DEPT.	NO.	DATE	TOPIC	RESOURCE PERSON
EDUCATION	3	31.8.07	“OUR TIME”- A Mime Play On Contemporary Issues by The Action Player –students of oral school of the deaf	Zarine Chowdhury
		6.3.08	“About Ourselves” – Workshop on Reproductive & Sexual Health for Young Women	Dr. Sanjib Mukherjee & Ms. Gargi Banerjee
		7.3.08	“We Can Campaign”- Workshop On Domestic Violence	Shalini Gupta Amrita Rudra
B.COM		26.11.07	SWANIRBHARTA (Conducted by NIIT)	

CATEGORY E – PAPERS PRESENTED IN SEMINARS ORGANISED BY OTHER INSTITUTIONS

DEPT.	NO.	DATE	TOPIC	RESOURCE PERSON
English	2	12.09.07 13.09.07	Refiguring Identity Organized by American Literature Study Circle	Dr. Tania Chakraborty
		18.12.07	Film & Literature Organized by American Literature	Do

			Study Circle	
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CATEGORY F - ATTENDED SEMINARS ORGANISED BY OTHER INSTITUTIONS

DEPT.	NO.	DATE	TOPIC	ATTENDED BY
English	4	12.09.07 13.09.07	Refiguring Identity, organized by American Literature Study Circle	Dr. Tania Chakraborty
		18.12.07	Film & Literature	Do-
		5.2.08 8.2.08	Paul Therouk : Poetry Romanticism organized by Centre For Studies In Romantic Literature	Dr. Debnita Chakravorty
Hindi	3	31.1.08	Gandhi's Impact on Hindi, Urdu and North- Eastern Languages and Literature organized by Presidency College & Gandhi Darshan Samiti	Department of Hindi

9. Research Projects:

- A proposal for a major project on Medical Geography has been sent to the UGC and is awaiting sanction.
- Three faculty members have been awarded Ph. D.
- One member of the faculty has obtained M. Phil
- One faculty member has submitted a thesis for Ph. D.
- Vide Q 13 for details of research scholars.

10. Patents generated, if any : Nil

11. New collaborative research programmes: Nil

12. Research grants received from various agencies:

Nature of Research Programme	No.	Granting Agency	Amount Received	Beneficiary
Minor Research Projects	1	UGC	Balance Rs. 3000 out of sanctioned Rs. 75000	Dr. Nivedita Roy Burman, Department of Geography
Minor Research Projects	1	UGC	Balance Rs. 3000 out of sanctioned Rs. 75000	Dr. Chitrita Banerjee, Department of Bengali

Nature of Research Programme	No.	Granting Agency	Amount(Rs.)	Beneficiary
A Survey titled Students' Impressions-2004-2007 – A Survey (conducted by outgoing IIIrd Year. Hons. Students)	1	Shri Shikshayatan College	2,370	Department of Education

13. Details of Research Scholars:

DEPARTMENT	CANDIDATE	TOPIC	YEAR OF REGISTRATION/ COMPLETION	NATURE OF RESEARCH
Political Science	Aditi Dey	Indira Gandhi: A Study In Leadership In	2006	Doctoral

		India's Democracy		
Geography	Satarupa Dasgupta	Geography of Urban Poverty: A Case-study of Kolkata	2002	Doctoral
Philosophy	Madhurima Bhattacharyya	Moral Dilemmas in Indian Scripture: A Critical Study	2004	Doctoral
	Sushobhana Pal	Thoughts & Representations in the Philosophy of Wittgenstein	2003	Doctoral
	Debirupa Basu	Logic of Imperatives	2007	Doctoral
B. Com	Nibedita Roy	Securitisation – A Case Study in Indian Banking Industry	2008	Doctoral
	Kajal Gandhi	Stock Market Investing in India: Post Liberalisation Scenario	2008	Doctoral
	Veerta Jain	Dividend and Value of the Firm – An Empirical Study of Indian Companies	2008	Doctoral
	Basab K. Sil	Post-merger Scenario of Some Selected Pharmaceuticals of India	2008	Doctoral
History	Soma Mitra	In Search of an Identity – Artist in the Indian Society of Oriental Art 1907 – 1947	2007	Doctoral

Economics	Sayantani RoyChoudhury	Female Labour Force Participation Decision in Contemporary Developing Economics with Special Emphasis in India	2008	Doctoral
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14. Citation index of faculty members and impact factor: Nil

15. Honours/Awards to the faculty: Nil

16. Internal resources generated:

- **Bank Interest** F.Y. 2007-08 - Rs. 32,72,048.00

- **Fees from Add-On Courses:**

Hindi Journalism

F.Y. 2007-08 – Rs. 2,90,942.00

Globsyn

F.Y. 2007-08 – Rs. 24,700.00

NIIT-SWIFT

F.Y. 2007-08 - Rs. 1,57,635.00

TALLY

F.Y. 2007-08 - Rs. 7,35,000.00

VETA

F.Y. 2007-08 - Rs. 16,709.00

- **Fees from Self-Financing Courses**

B.B.A.

F.Y. 2007-08 – Rs. 2,940,000.00

B. Sc. /B. Com. Computer Application (Major)

F.Y. 2007-08 – Rs. 1,520,000.00

B. A. (Journalism & Mass Communication)

F.Y. 2007-08 – Rs. 9,37,720.00

- **Sale of Old Magazines and Newspapers –**

F.Y. 2006-07 – Rs. 4,768.00

- **Library Fine –**

F.Y. 2007-08 -- Rs. 9,029.00

- **Sale of Admission Forms –**

F.Y. 2007-08 -- Rs. 6,34,850.00

17. Details of Departments getting SAP, COSIST (ASSIST)/DST, FIST etc. assistance/recognition: Nil

18. Community Services:

The NSS Unit, of which the Social Welfare Committee and the Medical Committee are parts, is a dynamic component of the college with the teachers and students being actively involved. The role of the teachers in this connection is to identify the aptitudes and abilities of the students and provide them with work-opportunities in different areas of the society. The teachers also coordinate between the students and different Government and non-Government organizations to carry out various projects.

The following projects were undertaken by the students:

IN COLLABORATION WITH NGOs

- **MISSIONARIES OF CHARITY**

From February 2007, 17 NSS volunteers are engaged in weekly service at Nirmal Hriday, an orphanage run by The Missionaries of Charity.

As in previous years, some students and the NSS volunteers visited *Nirmal Hriday*, to spend time with the children and distribute old garments and food articles. This year the visit was made on 5th October 2006.

- **SAVE THE CHILDREN -- LITERACY PROGRAMME**

Shri Shikshayatan College in collaboration with an UK based organization called “Save the Children”, involved in relief and development activities throughout the world, has opened a Drop-in Centre for minor working children in the college premises.

The project addresses the issue of child domestic work in the country. 28 NSS volunteers, divided into different groups visited residential quarters in the neighbourhood and collected the names of 12 minor children eager to come to

the Drop-in Centre. The NSS volunteers continue to take regular classes thrice a week.

- **ANTARA GRAM – HOME FOR MENTALLY CHALLENGED:**

20 volunteers were chosen to assist in the Aesthetic Therapy Unit at Antara Gram, Gobindopur, South 24 Parganas. The students visit the unit once a month to assist Dr. Mandar Mukherjee, Aesthetic Therapy Unit in-charge, (who is incidentally a teacher in the Department of Political Science in the college) her in teaching the inmates to sing and dance. Through the arts, the Therapy Unit hopes to bring about a change in the condition of some of the mentally challenged.

NSS Volunteers in Aesthetic Therapy Unit Programme - NSS volunteers mentioned, participated in the fund-raising programme staged by Antaragram on the 27th of September 2007.

OTHER ACTIVITIES

LITTLE SISTERS OF THE POOR

NSS volunteers regularly visit *Little sisters of the poor* to spent time with the inmates and help them in their household work.

BLOOD DONATION CAMP

The NSS volunteers in association with the B.Ed. and The Association of Voluntary Blood Donors, West Bengal arranged a Blood Donation Camp where students and teachers of the general section (B.A./ B.Sc.& B.Com.) of the college donated blood at the college premises on 15th February, 2008.

SUMMARY OF VOLUNTARY BLOOD DONATION CAMP ON 15.02.2008

B.A. / B.Sc. Student Donors – 49

B.Ed. Student Donors – 27

Staff Donors (Teaching & NTS) – 13

Guest Donor – 01

TOTAL DONORS – 90

For the year 2007 the college was the proud recipient of the Sikha Dutta Memorial Challenge Trophy awarded by the organization for the highest number of donors (71 donors) among colleges in Kolkata

CELEBRATION OF NSS DAY

The theme for 2008 NSS Day is *NSS and Learning Disability*. The following programme was organised:

1. Talk by a Lecturer in the Department of Education on **Dyslexia – A Learning Disability**
2. **Debate** on the motion *Children with Learning Disability should be sent to normal schools.*
3. **Essay Competition on “Learning Disability”**

BREAST CANCER AWARENESS PROGRAMME

A Breast Cancer Education campaign was conducted by the **Cancer Foundation of India**, an NGO, on Wednesday **31. 01. 08** and **04. 02. 08**. Participation in the programme was voluntary and each volunteer would become a member of the **Women in Pink** group. All members of this group received authentic information on risk reduction and early detection of breast cancer for years to come.

ART & CUISINE FAIR

The college held this fair on the last day of the college term before the Puja vacation on 16th Oct, 2007. Students and teachers worked together to put up food and art objects stalls. The proceeds from the sale were utilized for social work.

19. Teachers and officers newly recruited:

The following teachers and officers have been recruited during the period January 2006 to May 2007:

1.	UGC /Govt. Approved Post:	4 Teaching Staff
2.	College Contractual Full-Time Lecturers:	21 (Newly Appointed -1 Appointment Renewed -20)
3.	Sports Instructor on Contractual basis:	1 (Appointment renewed)
4.	Guest Lecturer & Contractual part time Lecturer:	29 (Newly Appointed-9 Appointed Renewed-20)
5.	Non-teaching Staff (College Contractual)	9 (Newly Appointed-5 Appointed Renewed-4)
6.	Officers:	1 (Manager Accounts)

20. Teaching – Non-teaching staff ratio: 95 : 36

[Figures are inclusive of all categories of teaching and non-teaching staff]

21. Improvements in the library services:

- Book Exhibition cum sale of text and reference books was organized by the Library Committee on 20th & 21st February, 2008. The participating publishers were Oxford University Press, Thema, Classic, Manav Prakashan, Sahitya Akademi, Osmania Book Depot, S. B. Enterprise, Progressive Publishers, Business Standard & Pustak Bipani.
- On 9th May, 2008, the Library Committee organized an exhibition on “New Arrivals”.
- New titles and text books were added to the library.
- Copies of existing titles were added in the Library.

22. Number of new books / journals subscribed and their value:

Number of new books added	1389
Total value of the books	Rs 3,61,049.00
Number of New Journals	1
Total value of Journal	Rs. 5,850.00

23. Courses in which student assessment of teachers is introduced and the action taken on student feedback:

B. Com., B. A., B. Sc.

From 2007 the NAAC format No.3 for teacher assessment by students has been replaced by a questionnaire framed by the college. In addition, a feedback was taken on the institution, its service and infrastructure.

This year, too, the students’ assessment of teachers was conducted for the departments of: 1) Commerce, 2) Bengali, 3) Botany, 4) Economics, 5) Education, 6) English, 7) Hindi, 8) History, 9) Mathematics, 10) Philosophy, 11) Political Science, 12) Statistics, 13) Chemistry and 14) Zoology

Action taken on students’ feedback:

The Principal studies and evaluates the feedback on each teacher and discusses in confidence the assessment of the students. In cases of unfavourable assessment of the teachers concerned, she encourages and motivates them to strive for a more favourable feedback in the coming year. This year on account of an unfavourable students’ feedback, a teacher was verbally notified several times by the Principal about the students’ dissatisfaction. On her failure to improve her performance after several feedbacks, the Principal issued a warning letter on completion of five months, whereupon she tendered her resignation after three months from the issue of the letter, to resume her service in an institution from where she had been granted a lien.

In addition, an Institutional Feedback was taken, whereupon the following action was taken:

- Renovation of students’ Common Room.

- Renovation of students' Gymnasium Room
- Renovation of students' toilets on all floors.

24. Unit Cost of Education:

FINANCIAL YEAR 2007 – 2008

- Rs. 14,427.54 – With salary including govt. grant for staff payment
- Rs. 7,264.24 – With salary excluding govt. grant
- Rs. 2,825.11 – Without salary

25. Computerization of administration and the process of admissions and examination results, issue of certificates:

Admission Process:

All information related to admission, like eligibility norms, subjects offered etc., is available in the college website. Students apply online for admission in various departments in all the streams. A confirmation slip is generated which the students need to submit to the college office along with the fees for the admission form. A merit list is generated comprising only of candidates, whose confirmation slip is received by the college office and are displayed in the website and college notice board. Admission process is transparent and based chiefly on merit.

Direct admission on first come first serve basis is offered in a few subjects. No physical forms are issued from the college. For direct admission students have to download the form from the college website.

Administrative Work:

The college entered into an agreement with Hinnovation Research Centre Private Limited, a Company incorporated under the Companies act 1956, for the development of high end 'Institutional Resource Planning' and 'Enterprise Resource Planning (ERP) software products. The software will help in imparting quality education for college students.

The 'IRP software package' shall consist of five integrated modules with the following features:

- Module I- Student Admission
- Module II -Teacher Recruitment
- Module III -Academic Management
- Module IV - Digital Library
- Module V- Financial Management

Examination Result:

Computerized results of college examinations generated by the college Examination Committee, comprising of some faculty members, are issued to the individual students of all the streams for First and Second Year.

Students' Profile:

Complete data of students on roll, including their academic performance and progression in college and University examinations.

Staff Profile:

Relevant data on the teaching and non-teaching staff under process.

26. Increase in the infrastructure:

- Relocation and renovation of the students' Common Room.
- Renovation of the students' toilets.
- Yoga room with gymnasium facility.
- Work order issued to set up a Media Lab for the Dept. of Journalism and Mass Communication.
- Work order issued to set up a Language Lab for the Communicative English (Major) course.
- Four additional classrooms.
- Renovation of the staff room under way
- One generator (140 KVA)
- Two HP Servers
- Three LCD Projectors
- One colour Printer
- One Plasma TV
- Two colour TV Sets
- One Music Player

27. Technology up-gradation:

The college has entered into an agreement with H. P. Procurve for marketing the entire college WIFI (Wireless Fidelity). It will help the students, teachers and (Non-teaching) staff to connect to the internet from any place on wireless within the campus.

28. Computer and Internet access and training to teachers and students:

- The college has a DIAS Connection through which 30 computers are on-line out of a total number of 124 computers in the college.
- The Geography Department takes class on GIS in the Computer Laboratory for which the students are required to go online to study the GIS maps.
- Some of the departments use technology-enabled teaching in classrooms with the help of e-learning CDs, LCD etc.

- The students of BBA, Computer Application (Major), Journalism & Mass Communications Hons. also use the computer for preparing their projects.
- Free access to the Internet is available to staff members.
- NIIT sponsored a condensed course in MS Word, MS Excel & MS Power-point for 13 faculty members of this college to enhance their computer skill.
- A compulsory NIIT- SWIFT & SMART Course for 1st Year B. A. / B.Sc. Honours and General students
- Compulsory Accounting Course on Computer using Tally (Act-9) for 1st year B.Com Honours and General students.
- Swanirbharata Project – An 8-months course, ‘Diploma in Information Systems Management – Business Applications’, in collaboration with NIIT to enhance employment opportunities for students.

29. Financial aid to students:

The different categories of financial aid provided by the college to the students, have been enlisted below:

	Category	Benefit	Criterion	No. of Beneficiaries F.Y. 2007- 08
1	Full Free-ship	Waiver of all kinds of fees payable to the college	Need based. Condition, Good conduct, minimum level of academic performance	15
2	Half Free-ship	Waiver of half of all kinds of fees payable to the college	Same as above	21
3	Waiver of tuition fees	Waiver of only tuition fees	Same as above	11
4	Excursion fees	Expenditure for excursion borne by the college	Need based to those for whom excursion is a part of the syllabus	0
5	Special Consideration			
TOTAL AMOUNT (IN Rs)				2, 21, 250 . 00

30. Activities and support from the Alumni Association:

- In the Art and Cuisine Fair, ‘Shree’, held on 16.10.07, the Alumni put up various food and handicraft stalls. The profit from the sale was donated to the Social Welfare Committee to be utilized for charity.

- The Alumni Association made financial contribution for organizing *Hindi Divas* on 1st October 2007.
- The Alumni has also co-sponsored a workshop on Dylexia with the Department of Education on 28th March 2008. The workshop was conducted by Smt. Arundhati Sarkar, an alumnus of the Department of Education.
- As in the past years the grand re-union of the ex-students of the institution was held on 26th April 2008. Members decided to continue their efforts in different social welfare projects and also help the college financially from time to time.
- The Alumni has contributed books, to the College Library in May 2008, keeping in view the needs of the Library and the current students.
- The Alumni paid Rs. 2000 to the Blind Persons' Association (Reg No: S/ 20088) located at 10/2 Samsul Huda Road, Kolkata- 700017 on 29th June 2008. This was to sponsor the Tiffin for the participants of the Swimming Competition held in Anderson Club.

31. Activities and support from the Parent-Teacher Association:

The college does not have a Parent-Teacher Association, but regular meetings with parents and guardians are held, as given below:

- To brief the parents about the new examination pattern, attendance, discipline, dress code, and the nature of the curricular and co-curricular activities of the college. This year it was held on 15.10.2007.
- After the announcement of examination results, to improve the quality of students' performance and to ensure parental involvement with their wards.
- Whenever there is a breach of discipline by students.

32. Health Services:

The college provides basic health care to all students with emphasis on health maintenance..

Health services rendered by the college are as follows:

- **A medical room** with equipment (sphygmomanometer, glucometer, wheel chair, stretcher and essential medicines) for providing primary medical aid etc.
- **Availability of doctors** – One doctor appointed by the college holds regular clinics for students and staff who can avail the facility free of cost within the college premises.

- **Regular Medical check-up** of all students and **maintenance of a health card** for each student.
- **Institutional Membership of Student's Health Home, Kolkata-** The college has arranged for the membership of the students with the institution located at 142/2, A J C Bose Road, Kolkata. Medical facilities to students such as free consultation at their polyclinic, medicines, vaccinations, pathological tests, X-ray, ECG, EEG, Endoscopy and other tests, surgery and treatment at their hospital are provided at a very nominal rate.

33. Performance in sports activities:

The College Annual Sports Meet for the academic session 2007-08 was held on 21st January, 2008. The students of the B.A, B. Sc., B.Com. & B.B.A. streams actively participated in various events.

Vidya Rajak, a student of the college, participated in different competitions at the inter-district, state & national levels held in 2007 - 2008. The detail is given below:

Date	Level	Name of Championship	Organizer	Rank/Participation
11.08.07 & 12.08.07	State	34 th State Yoga Championship, 2007	Physical Forum, Chakda, Nadia	3rd
28.08.07 & 29.08.07	State	2 nd State Non-Olympic Games		participated
13.01.08 – 16.01.08	National	32 nd National Yoga Championship	Jharkhand Yoga Association	participated
27.01.08	State	Netaji Subhash State Games, '08	Bengal Olympics Association & Govt. of West Bengal Sports & Youth Services	participated
03.02.08	District	Yoga Competition	Chandannagar Shakti Sangha	3rd

34. Incentives to outstanding sports persons:

The college provides incentives to outstanding sports persons during their academic career starting from the time of admission in the college.

To attract sports persons,

1. The college relaxes the qualifying marks at the time of admission.
2. General consideration is shown to them as regards
 - ✓ .Attendance
 - ✓ Promotion on the ground that the student was representing the college in inter-college competition at the state/national level.
3. Free coaching in games given by trained Sports Coach.

35. Student achievements and awards:

The college recognizes achievements of students in academics (in college and university examination) / sports / extra curricular activities by awarding various prizes.

The following table illustrates the various categories of prizes with the number of recipients for the year 2007.

DETAILS OF STUDENTS ACHIEVEMENTS AND AWARDS:

CATEGORY	PRIZES	NO. OF RECIPIENTS
1. ACADEMICS		
University examinations: Achievement in BA/B.Sc. Part-II Examination, 2005 & 2006		
	Gold Medal [for securing the first position in the University]	1 (BA III rd Yr. Hons., 2006)
	Medals [for securing 1 st class in Part II Exam, 2007]	B.COM. – 219 B.A. & B.Sc. –14
	Book Prizes [for subject highest, 2007]	B.COM – 26 B.A. & B.Sc. – 33 including Saraswati Trophy
College Examinations		
	Book Prizes [for subject highest]	B.COM – 14 in 2007 B.A. & B.Sc. – 23 in 2007
2. SPORTS (JAN 21, 2008)		
	Medals & Certificates for individual events	10 x 3 = 30
	BEST ATHLETE TROPHY	1
	Medals & Certificates for group events March Past	4 x 3 = 12 30
	GROUP CHAMPION TROPHY	1
1. EXTRA-CURRICULAR ACTIVITIES	Merit Certificates [For special contributions in the field of music, dance, drama, social work, debate etc.]	17 – BA/B.Sc/B.Com

4. BEST ALL ROUNDER	SARASWATI TROPHY	1
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36. Activities of the Guidance and Counselling Unit:

The college imparts guidance and counselling to students through the Academic Counselling Committee and the Career Counselling Committee.

The college provides three types of guidance and counselling to the students viz. academic counselling, psychological guidance, career counselling and campus recruitment.

- Academic Counselling starts at the very first stage with the commencement of admission process. During the course of the academic session, regular monitoring of the students' performance is done through internal periodic tests, class performance and assignments. The feedback from the various evaluation processes enables the teachers and the Academic Counselling Committee to counsel the students for improving their performance and guide them appropriately. Remedial and tutorial classes are also conducted for the weaker students. In addition to this, parents-teachers meets are held at half-yearly intervals, which help to improve the students' academic performance and overall development.
- Though the college does not have a professional psychological counsellor, some of the teachers equipped with certified counselling course of Legal Aid Service, West Bengal, take initiative to solve personal and emotional problems faced by some students on a one to one basis. If required, parents of those students are also advised to monitor their wards, to seek professional help.
- The Career Counselling Committee of the college periodically conducts seminars and workshops through various professional bodies, institutions, and companies. These sessions are highly interactive and students actively participate to clarify their doubts and gain new insights. These interactions with external institutions help the students in assessing the career opportunities and choosing their career path. During the session 2007-2008, 16 such seminars and workshops had been conducted. The committee also encourages the students to go for vocational training in addition to their regular curriculum. Students interested in entrepreneurship are also encouraged to attend.

Details of Seminars, Workshops conducted by the Guidance and Counselling Unit during the Year 2007 are given below:-

Date	Programme	Organization	Participants
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July 26, 2007	Proposal for off-campus recruitment	Indus Net Technologies	Career Counselling Cell
Aug 14, 2007	Presentation on student exchange programme	AIESEC	B. Com 1st Year
Aug 14, 2007	IPSAT entrance test for ICFAI's MBA programme	ICFAI	B. Com 3rd Year
Aug 30, 2007	Seminar on emerging careers in Business Management	International School of Business & Media	B.Com 1st, 2nd and 3rd Year
Sep 7, 2007	Guidance for CAT Examination and Scholarship test	Erudite	B.Com 1st and 2nd Year
Nov 26, 2007	"Swanirbharta" workshop and aptitude test	NIIT	B.Com 3rd Year
Dec 3, 2007	Seminar and aptitude test	IBM	B.Com 3rd Year
Feb 28, 2008	Seminar and aptitude test	WIPRO	B.Com 3rd Year

37. Placement services provided to students:

A number of corporate houses and business firms like IBM, Wipro, McKinsey, Price Water House Cooper, HSBC had visited our campus for campus recruitment for our final year students.

Details of campus recruitment held during the year 2007-08 are given below:

Date	Programme	Organization	Recruitment
03.12.2007	Aptitude test and pre-placement offers	IBM	1 B.Com III Year student
28.02.2008	Campus recruitment for BPO	WIPRO	2 B.Com III Year students

38. Development programme for non-teaching staff:

- All non-teaching staff was given the requisite training to Register their attendance by logging in and logging out on the Computer.
- ESI membership.

39. Healthy practices of the institution:

Our institution seeks to create an ambience of learning that helps to impart total education. A requisite support system, in terms of infrastructure, faculty, transmission of knowledge and skills, is offered to promote the students' academic pursuits, as also to prepare them to face the fast-changing society with conviction and self-confidence. Conscious efforts are made to foster in the students a basic value system, civic responsibilities, environmental awareness, community orientation, gender consciousness and global competencies that ensure their qualitative enrichment and make them more complete human beings.

To develop the academic quality of the students, the college seeks to sustain a support system for effective learning through healthy practices as:

- Merit admission
- Academic counselling
- Individual care and attention in classes
- Remedial teaching to students with learning difficulty and advising advanced students with references for further learning
- Easy access of students to teachers
- Encouragement given to students to develop a rational, secular approach, to reflect, to articulate, to critique, to challenge and to reinvent
- Independent project work by students
- Students' seminars and presentations
- Group discussions
- Departmental magazine/wall magazine/bulletin/journal
- Students' Study Circle
- Computerization of students' profile

- Regular monitoring of students' performance
- Issue of computerized report cards
- Parent-teacher meetings
- Promotion on the basis of well-formed rules
- Incentives and awards for academic performance and/ or special talent.
- A running trophy (Saraswati Trophy) for the All-round Best student.
- Celebrating some important days of the calendar, e.g., birthdays of Tagore, Vidyasagar, International Women's Day, NSS Day, Hindi Divas, International Mother-Tongue Day and the like through seminars, book-exhibition, film shows etc.
- Book prizes and medals are awarded for performance in the B.A. / B.Sc /B.Com. final examination. Gold medal is awarded to the Candidates declared 1st class first in a particular subject.

To meet the growing educational and social demands of the competitive globalized society, it is imperative to realize the potentialities of the students and to equip them to become self-reliant. With this end in view, the college

- Conducts 4 career-oriented Add – on Courses
- Offers short-term courses in collaboration with industries and companies
- Offers career counseling
- Organises campus interviews for placement

The college seeks the all-round development of the students by

- Fostering their creative abilities
- Enhancing their literary, artistic and cultural potentialities through the functioning of independent student societies and the organization of intra and inter-college competitions.
- Exposing them to rich multi-cultural environment, within the campus to enable them to freely interact with diverse cultural groups.
- Developing in students civic responsibilities to make them responsible citizens in the future.
- Making students aware of the needs of the greater community and to respond to them in a positive manner.
- Award for special talent.
- Promoting health awareness.

Measures for Faculty Improvement

- Seed money for research / project to encourage faculty to engage in research.
- LASWEB Course
- Value Education
- Participation in seminars within and outside the college.
- Faculty released to participate in Refresher Course and Orientation Programme as also other faculty development programmes from time to time.
- Teachers' Study Circle

40. Linkages developed with National / International, Academic / Research bodies -- Nil

41. Any other relevant information the institution wishes to add:

Consultancy Service:

- A faculty member of the Dept. of English offers academic counselling and has prepared study modules for the PG course of Netaji Open University.
- The Principal has prepared study modules for the UG Mathematics Course of Netaji Open University.

Extension Service:

- Dr. Mandar Mukherjee, a faculty member in the Dept. of Political Science has been the spearhead in the planning and execution of the Aesthetic Therapy Unit of “Antara” – a psychiatric centre for the treatment of the mentally challenged. The technique of music and dance introduced by her for the purpose has been approved by medical experts as an effective therapy..
- Smt. Indrani Basu., a faculty member of the Commerce department is a member of the Rotary Club of Calcutta Ridge, where she is actively engaged in social work.

Others:

- Some of the members of the faculty are renowned for their creative pursuits. Upon invitation from various organizations at the regional and state level, they actively participate in literary congregations.
- The Principal of the college is a member of the Education sub-committee of the Bengal Chamber of Commerce and Industry that seeks to establish linkages between educational institutions and industry.

Part C: Explain the plans of the institution for the next year.

Plan of Action 2008 – 2009

- Physics general for CA major students, through tie-up with A.J.C. Bose College
- More self-financing Add-on Certificate Courses for value-added services
- Organizing lectures/series of lectures on particular topics of the syllabus by invited faculties from universities, other colleges and institute
- Sensitizing teachers to the diverse needs of students with different abilities through workshops, orientation / awareness programmes
- Allocation of fund by the college to teachers for presenting research/seminar papers in outstation National/International seminars/Conferences/Congresses, to meet the travel expenses wholly or partly
- Organising UGC sponsored State/National level seminars
- Felicitations to research scholars on being awarded degree
- Students seminars and independent project work
- Expansion of social welfare activities under NSS, in collaboration with NGO's
- Linkage with outside agencies
- Legal Aid Cell within the campus in collaboration with LASWEB
- Addition of books, journals and CDs to the Library
- Subscription to On-line journals
- Computer in all Honours rooms with power point presentation facilities
- Public address system connecting the Principal's room with all parts of the college
- Electronic Notice Boards in strategic areas
- Reprography facility in the library with support staff
- Students Cafeteria
- Outsourcing infrastructural maintenance with proper monitoring by the college
- Improvement and modernization of the Gymnasium
- Introduction of a scheme '**Earn while you Learn**' for the benefit of students
- Placement agency within the campus
- Generation of internal resources through courses in collaboration with other institutes
- Recreational facility for non-teaching staff, e.g. a room with indoor games etc.
- Re-orientation programme for non-teaching staff
- Series of lectures on **Value Education, Human Rights and Good Citizenship**

- Rotating Headship (tenure:3 years) in all departments
- Initiating Institutional Resource Planning (IRP) FOR All-round Quality Enhancement
- Corporate Responsibility to be undertaken by the Department of Geography

Name and signature of the
coordinator, IQAC

Name and signature of the
chairperson, IQAC

